



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

PURUSHOTTAM THOTE COLLEGE OF SOCIAL WORK

PURUSHOTTAM THOTE COLLEGE OF SOCIAL WORK, POST- MAHAGALI
NAGAR, NARSALA ROAD.

440034

www.pthotecollegesw.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Purushottam Thote College of Social Work was established in Nagpur by the 'Ganpatrao Thote Sewa Sanstha', Nagpur on 23 May 1993 to impart professional education in social work by starting Bachelor of Social Work (BSW) and added Master of Social Work (MSW) in 1998. The College is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. It is covered under grant-in-aid programme from 2005 of Maharashtra government. The prime objective of the College is to bring about intellectual awakening and transformation in educational, economic, social and cultural fields in India and particularly in Maharashtra. The emphasis has been on all round progress and welfare of the underprivileged and weaker section of the society. The College is located in 1.23 acre of land in urban area. There are 211 (105 male +106 female) students studying in B.S.W. and M.S.W. courses. We have another 10 research scholars perusing their Ph.D. The College has 16 faculty members excluding Librarian, including permanent Principal, full-time director physical education (DPH). In our college we have 9 Ph.D. guide and near about 59 research students awarded PhD Degree. The total number of non-teaching administrative staff is 21. The college has facilities like library, canteen and sports/games facility. Purushottam Thote College of Social Work is permanently affiliated with R. T. M Nagpur University, Nagpur and registered under 2f & 12b by UGC, New Delhi. The College strives to provide socially relevant, effective and field based education to provide to produce social workers who have a sense of commitment to work with people in general and with the under-privileged. The course judiciously integrates theoretical aspects and their application in real life situations. An unique feature of the course is that this is designed and revised on a continuous basis keeping in view the dynamic nature of society in which societal norms, issues and the process of social interactions keep changing at a fast pace. Courses are compatible with the set goals and objectives of the College and are relevant to national and social needs and global trends.

Vision

Our Vision:

- 1- The vision of the College is to establish a Centre of excellence with social commitment and integrate modern, scientific, and technological knowledge and skills with the basic human ethos and values.
- 2- The college shall set forth a model in teaching, research, and personality development and create human resource with a sense of responsiveness.
- 3- To be an institution of excellence in professional education that continually responds to the changing social realities through the development and application of knowledge, towards creating a people-centered democratic society that promotes and protects the dignity, equality, social justice and human rights for all by developing manpower for professional social work practice to strive for creation of a just and equal society which ensures freedom from all forms of oppression and exploitation.
- 3- To Incorporate social work curricula that recognize the profession's responsibility in a multicultural, global society including: the promotion of human rights, religious tolerance, respect for human and spiritual diversity, and the redress of social and economic injustices that limit human potential and capital; and Use systematic and on-going feedback to inform and refine the curricular impact on Build educational opportunities that challenge

students' learning through the development and utilization of evidence-based social work knowledge.

Mission

Mission Statement:

1. Prime mission of our college is to provide quality education in the field of Social Work Education in global -era.
2. Value-based professional education for social work and other human service professions;
3. Social research and dissemination of socially relevant knowledge;
4. Social work intervention through training and field action projects;
5. Contribution to social and welfare policy and programme formulation at district, state and national levels;
6. Professional response to natural calamities, through relief, rehabilitation, and disaster management.
7. To Promote and facilitate collaborative and individual research opportunities for faculty and students within the university, college, and school environment; To Aid faculty in the procurement of interagency contracts, grants, and research opportunities that contribute to the advancement of professional social work practice knowledge with a global and/or multicultural focus;
8. To Enhance the curricula with the inclusion of global issues such as human rights, social and economic justice, spiritual and religious tolerance, and the interconnectedness of all human, social, and political problems.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Strengths:

- Conducive working environment both for faculty and staff leading to faculty and staff retention.
- Activities undertaken to promote social welfare and inculcate a sense of social responsibility.
- Research environment and importance given to faculty and student research.
- State of the art infrastructure with wifi campus and one of the best Library with large number of books, journals, magazines, e journals of national and international repute with latest edition.
- Awards given to promote Management Excellence, Social Entrepreneurship and Alumni Achievement, Quality Research, Entrepreneurship and Academic achievement.
- Continuous progressive evaluation system for students
- Participative Management.
- Place of Higher Education like Cert. Course in Research & Survey Analysis Training, Place for Higher Learning and Research Leading to Ph.D. in Social Work()Ph.D Course Work
- Ranked Grade A College by Government of Maharashtra.
- Large number of initiatives undertaken for supporting number of slow learners and students from diverse backgrounds.
- Regularly updated curriculum with social inputs.
- Comprehensive system which ensures platform to promote faculty students and staff development.
- National exposure to students.
- Strong Field Work linkages.

- Use of Innovative teaching.
- Emphasis on holistic development of students.

Institutional Weakness

Weaknesses:

- We are not a degree awarding body autonomous body.
- Lack of flexibility in admitting more students' students (More than 60 students) to degree and P.G. programs.

Institutional Opportunity

Opportunities:

- To have a national institute.
- To be one of the globally recognized social work institutions.
- To become a deemed University

Institutional Challenge

Challenges:

- Students with diverse background with diverse needs.
- Enhancing number of students opting for entrepreneurship.
- Recruiting highly experienced more faculty.

- More autonomy in admission procedure to attract international students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects

Purushottam Thote College of Social Work is associated with RTM Nagpur University, Therefore, curricular related features are decided by the BOS and AC of the University. But still we have a well-organized system for curriculum delivery and documentation. For example, preparation of academic calendar, distribution of workload and preparation of different tentative time tables are done in advance by the college itself. Faculty members follow the college academic calendar along with University schedules.

1.1 Curriculum Design and Development

Faculty members of our college are member of different University level decision making bodies. Our Honorable Principal is the Chairperson of Board of Studies. One faculty is a member in “Academic Council”. All the faculty members are ‘Paper Setter’ and ‘Moderator’. So it is easy and convenient for us to participate in ‘Curriculum Design and Development’.

1.1 Curricular Planning and Implementation

In our college all teachers’ record the daily activities and lectures documented in their diary. Teachers assure that 100% syllabus is covered. Students are oriented to the college in the beginning of the academic year. Concurrent Field Work Practice is completed through SWP journal reports, conferences- individual and group, skill labs and workshop.

1.2 Academic Flexibility

In our university, students have freedom in the use of the time-frame of the courses, horizontal mobility, interdisciplinary options. Credit system and choice offered in the University curriculum.

1.3 Curriculum Enrichment

College organizes talks, seminars, symposia, exposure visits, based on various current issues. Students are helped to translate the theory into practice through activities organized by the college, and different Social Intuitions. We Participate in different social activities, networking with various GO’s and NGO’s, etc.

1.4 Feedback System

In our college feedback is collected from all stakeholders. Feedback forms are collected from students at the end of every semester. IQAC compares the feedback of the previous semester. If any improvements are called for, the matter is brought to the Management for notice. IQAC shares the feedback with the faculty concerned and suggest necessary steps for improvement. Feedback on curriculum is collected from all stakeholders, and the findings are communicated to the University.

Teaching-learning and Evaluation

Criterion II: - Teaching Learning and Evaluation

In our college PG Students are admitted through the University in centralized manner. College check academic records and take personal interview. For UG, students are admitted on previous academic record, entrance test and personal interview.

2.1 Student Enrolment and Profile

The College gives admission to all the students as per the University/Government rules. Seats are reserved for the SC/ST as per government rules.

2.2 Catering to Student Diversity

In our college number of female student is higher than male. College promote access to ensure equity by given

priority to students from disadvantage community by giving financial assistance, hostel and special tutorial classes.

2.3 Teaching-Learning Process

In our college students are taught through overhead projector, LCD projector, audiovisual packages, computer and internet. We have numbers of E-books and Language Laboratory. It helps the students to keep pace with the modern technological developments and to make them globally competent

2.4 Teacher Profile and Quality

In our College we have 16 (15+1) sanctioned teaching posts, out of which all are filled. We have 5 female faculty member. All the faculty members are PhD. These teachers are selected on merit; the rules of the State and UGC are followed; and precautions are made to ensure merit in the selection process.

2.5 Evaluation Process and Reforms

University has taken many changes in recent year by ensuring 20 % internal evaluation by introducing marks on class attendance, seminar, presentations, and internal subject wise viva voce etc. At college level we conduct internal college examinations and viva voce.

2.6 Student Performance and Learning Outcomes

To improve students' performance and learning outcomes we enrolled students and enable them to cope with the programme and organize different activities such as: value education programmes, networking with N.G.Os and GOs for placement, providing elementary knowledge of computer and ICT., programmes on self-development, national development, ecology, and environment.

2.7 Student Satisfaction Survey

In Our College we go for student satisfaction survey. We have a well-designed questionnaire of NAAC and this questionnaire is uploaded on college website.

Research, Innovations and Extension

Criterion III: - Research, Innovations and Extension

In our college all students are involved in research activities. Dissertation and Group Project Work is compulsory in PG and UG level. It helps the students to imbibe research aptitude and broaden their perspective on their subjects. The college has also tie-up with more than 63 agencies as the students have to do the compulsory internship and the field work/research work.

3.1 Promotion of Research and Facilities

For the promotion of research at present we are running two courses in this regard. First is Certificate Course in Research & Survey Analysis Training and second is Place for Higher Learning and Research Leading to Ph.D. in Social Work. Workshops/ Seminars are periodically organized to ensure that the students learn the research

process.

3.2 Resource Mobilization for Research

Yes, the College has a separate budget for research and development it is commendable that the college has spent more than Rs. 1,00,000 on research activities during the last five years. All faculty members are actively involved in research.

3.3 Innovation Ecosystem

Our college has tie up with local bodies (Panchayat), NGOs State Machinery, Industries, and Government Administrative Agencies as the students have to do the compulsory fieldwork, internship and research.

3.4 Research Publications and Awards

college publish a research journal. i.e. 'The North Pole.' Journal is peer reviewed and published since 2009 with ISSN. Many Faculty of our college are publishing Good Quality of research paper and books with national publishers.

3.5 Consultancy

Our college is trying to work in research and educational consultancies. College provides consultancy services in a wide range of issues like Child and Maternal Health, Development and its social impact, Child Rights, gender issues and community participation.

3.6 Extension Activities

Our College is a Social Work College so extension activities are seen as a regular programme of the institution. College has undertaken a number of extension activities through National Services Scheme (NSS).

3.7 Collaboration

The College has MoU signed with different N.G.O. and Social Work Colleges. From this collaboration our college is benefited in form of faculty exchange and student development.

Infrastructure and Learning Resources

Criterion IV: - Infrastructure and Learning Resources

4.1 Physical Facilities

Purushottam Thote College of Social Work is housed in campus in 1.25 acre and has five classrooms, staff room, library, reading room, seminar hall and administrative office, common room and other places.

College has campus with infrastructure facilities like electric appliances, furniture, water purifier, teaching aids

and other educational charts. At present we have V L C projectors, full-size screens, OHP for teaching. College has an auditorium for co-curricular activities. College has a separate faculty for extra-curricular and sports activities.

Up to date library facility and unlimited free wi-fi facilities in library is available for the students to ensure that the curriculum bears a trust on core values adopted by NAAC and our College.

4.2 Library as a Learning Resource

In our college we have a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Students are motivated to visit the library. where students have access to books and journals. We promote our college students to use library recourses. College give prizes to best readers. In our library we have comfortable seating arrangements. Inspirational quotes are displayed in our library for readers.

4.3 IT Infrastructure

Each faculty of our College is equipped with a computer and Internet Services, which help them for sharing of knowledge and to perform their duties smoothly. Other than this the refurbished and well equipped library facilitates the smooth academic work of the faculty and the students. Audio-visual unit, language laboratory and the computer unit are good supportive services. We have Computer lab in the college. We have VLC projector in every class room as well as in conference room.

4.4 Maintenance of Campus Infrastructure

In our college we have committee to purchase and maintain for supervision of purchasing new equipment' their maintenance etc. the committee is mandated with the powers to diagnoses and gives suggestions for developing and maintaining of infrastructure.

Student Support and Progression

Criterion V: - Student Support and Progression

In our college different services like remedial classes, finical support and workshops on topics relevant to increasing the capacities of the students are regularly conducted by the college.

5.1 Student Support

The service of Mentor is provided by the College for students. Mentor helps the students in their day-to-day concerns and also enhances their overall functioning. The Mentor also maintains a notice board where posters, charts and cartoons pertaining to various issues are exhibited.

In the College we have one faculty member as a student counselor. Counselor help the students in their personal problems. We also support financially to the needy students.

5.2 Student Progression

The student support services in the College includes placement cell. College Placement Cell offers training to the students and arranges for campus interview for employment in the industry and other organizations. Many students got placement through this cell, during last five years. The cell also arranges part-time employment for the needy students under 'Earn While You Learn' scheme.

College encourages and develops entrepreneurial skill among the students by organizing workshops, visit to other organizations and self-employment training programme.

5.3 Student Participation and Activities

All students are member of the Student Association. The association arranges a variety of programmes like lectures, debates, sports, games, picnic, fund raising campaigns and social service projects.

5.4 Alumni Engagement

College has alumni association. So, we have good rapport with all the Alumni and they are always part of all our vibrant activities. The alumni association was formed to serve as a link between the college and its alumni. By this alumnus we attract and retain students by Student Gathering, seminars, workshops and sports activities.

we want to enhance students' performance. So, we get feedback and students needs from the alumni. It is matter of pride for the college that our Alumni heading the various business and educational concerns recruit regularly from our batched of students. We have separate Bank Account on the name of Alumni association. Alumni helps fresher's in job placement and give suggestion to college for growth and development.

Governance, Leadership and Management

Criterion VI: - Governance, Leadership and Management

Purushottam Thote College of Social Work has been leading in social work education and practice and has, over the years, responded to the needs of the poor, the marginalized and the disadvantaged in society.

6.1 Institutional Vision and Leadership

The prime objective of the College is to bring about intellectual awakening and transformation in educational, economic, social, and cultural fields in India and particularly in Maharashtra.

The vision of the college is to establish a centre of excellence with social commitment and integrate modern, scientific and technological knowledge and skills with the basic human ethos and values.

6.2 Strategy Development and Deployment

The College management is committed to the cause of imparting quality education to different segments of students irrespective of caste, creed and religion. The management makes sincere efforts to achieve the goal of integrated development of critical ability, work ethic and personality.

In our College the organizational structure consists of statutory bodies like the Governing Body, IQAC, Finance Committee, etc. the Local Management Committee meets regularly twice a year.

6.3 Faculty Empowerment Strategies

The College organizes regular faculty development programmes on varied subjects and faculty members. College promotes the faculty to go for Refresher Courses / Orientation Programmes organized by Academic Staff College, UGC.

6.4 Financial Management and Resource Mobilization

Ganpatrao Thote Sewa Sansthan runs the Purushottam Thote College of Social Work, Nagpur. Our College receives financial support from the state government for salary of the staff. Most of the expenditure on courses is met by grants from the State and Social Welfare Department, Maharashtra. The excess of expenditure over income is borne by the Management.

6.5 Internal Quality Assurance System (IQAS)

The College adopts both formal and informal systems to evaluate their standing for improvement. Every year students' feedback regarding teachers and other deliverables of the College is obtained. Besides this the Faculty also engages in self-appraisal the Internal Quality Assurance Cell (IQAC) of the College does the academic audit of the various courses offered by the college. Depending on the outcome, the Principal takes appropriate action on it.

Institutional Values and Best Practices

Criterion VII: - Institutional Values and Best Practices

Being a civil society, our college management is building an educational institute leading in higher education, socially responsible and environmental conscious. To concentrate on these issues, College works on different aspects of society:

7.1 Institutional Values and Social Responsibilities

The vision of the society is to establish a Centre of excellence with social commitment and integrate modern, scientific and technological knowledge and skills with the basic human ethos and values. The college shall set forth a model in teaching and create human resource with a sense of social responsiveness.

- To keep college campus clean we organized a clean campaign throughout the year. Through this practice we try to imbibe good habits and environmental consciousness among students and staff.
- To protect environment, the college has been done social plantation programme. To maintain indoor environment, we have greenery campus' including medicinal and natural flower plants.
- Energy consumption is our existing practice; we use CFL bulbs Tub light in College building.

7.2 Best Practices

Students Mentoring System

Under the Best Practice Model for students, Students Mentoring System was initiated for them. Students were selected considering their interest, job condition and family background.

Best Practice No. 2 ICT

Our college should be known to be a technological powerhouse. So the college students are well advanced and innovative ICT. In reality, our college has been trying the application of technologies in education for the students by providing them computers and related materials.

We see transformation of teaching and learning through the use of ITC in our institution, in our departments, and in the faculty.

Objectives:

- Develop confidence among students for ICT
- Prepare the material of ICT for teaching.
- Prepare a well ICT material for students
- Prepare a lower level to improved level ICT methods
- Give some basics to handle the ICT as most of the students are from country side.

7.3 Institutional Distinctiveness

Our college is first college in India to introduce Dress Code for professional social work Students. We have also developed a SYMBOL for profession social workers.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|--|
| Name | PURUSHOTTAM THOTE COLLEGE OF SOCIAL WORK |
| Address | Purushottam Thote College of Social Work, Post-Mahagali Nagar, Narsala Road. |
| City | NAGPUR |
| State | Maharashtra |
| Pin | 440034 |
| Website | www.pthotecollegesw.org |

| Contacts for Communication | | | | | |
|----------------------------|---------------------|-------------------------|------------|-----|------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Purushottam Y Thote | 0712-2700485 | 9422123312 | - | pthotecsw@gmail.com |
| IQAC / CIQA coordinator | Sanjeev Kumar | 0712-2700491 | 9373155174 | - | sanjeevptcsw@gmail.com |

| Status of the Institution | |
|---------------------------|--------------|
| Institution Status | Grant-in-aid |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|--------------------------------------|------------|
| Date of establishment of the college | 23-06-1993 |

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

| State | University name | Document |
|-------------|--|-------------------------------|
| Maharashtra | The Rashtrasant Tukadoji Maharaj Nagpur University | View Document |

Details of UGC recognition

| Under Section | Date | View Document |
|---------------|------------|-------------------------------|
| 2f of UGC | 12-09-2012 | View Document |
| 12B of UGC | 12-09-2012 | View Document |

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
|--------------------------------|---|--------------------------------|--------------------|---------|
| No contents | | | | |

Details of autonomy

| | |
|--|----|
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |
|--|----|

Recognitions

| | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|---|-----------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Purushottam Thote College of Social Work, Post- Mahagali Nagar, Narsala Road. | Urban | 1.23 | 510.96 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|--|--------------------------|--------------------|---------------------|-----------------------|---------------------|-------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BSW,Social Work | 36 | HSC | English,Hindi,Marathi | 180 | 92 |
| PG | MSW,Social Work | 24 | Graduation | English,Hindi,Marathi | 144 | 119 |
| Doctoral (Ph.D) | PhD or DPhil,Social Work | 60 | Post Graduation | English,Hindi,Marathi | 20 | 10 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|-----------|--------|--------|-------|---------------------|--------|--------|-------|---------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 1 | | | | 9 | | | | 9 | | | |
| Recruited | 1 | 0 | 0 | 1 | 4 | 2 | 0 | 6 | 6 | 3 | 0 | 9 |
| Yet to Recruit | 0 | | | | 3 | | | | 0 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 21 |
| Recruited | 16 | 5 | 0 | 21 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 16 |
| Recruited | 11 | 5 | 0 | 16 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 1 | 0 | 0 | 4 | 2 | 0 | 6 | 3 | 0 | 16 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|-------------|---------------|---------------|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | Female | Others | Total |
| | | 3 | 2 | 0 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|--------------------------------|--------|--|-----------------------------------|---------------------|-------------------------|--------------|
| Certificate / Awareness | Male | 77 | 0 | 0 | 0 | 77 |
| | Female | 123 | 0 | 0 | 0 | 123 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Doctoral (Ph.D) | Male | 3 | 0 | 0 | 0 | 3 |
| | Female | 7 | 0 | 0 | 0 | 7 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG | Male | 64 | 0 | 0 | 0 | 64 |
| | Female | 55 | 0 | 0 | 0 | 55 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| UG | Male | 41 | 0 | 0 | 0 | 41 |
| | Female | 51 | 0 | 0 | 0 | 51 |
| | Others | 0 | 0 | 0 | 0 | 0 |

Provide the Following Details of Students admitted to the College During the last four Academic Years

| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
|-----------|--------|--------|--------|--------|--------|
| SC | Male | 27 | 22 | 26 | 32 |
| | Female | 20 | 16 | 19 | 17 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 98 | 76 | 67 | 49 |
| | Female | 30 | 30 | 22 | 19 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 32 | 22 | 25 | 18 |
| | Female | 39 | 50 | 50 | 48 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 2 | 4 | 4 | 2 |
| | Female | 4 | 4 | 8 | 9 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 7 | 13 | 10 | 4 |
| | Female | 13 | 15 | 10 | 13 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 272 | 252 | 241 | 211 |

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|--------------------------------------|---------|-------------------------------|---------|---------|
| 9 | 8 | 8 | 7 | 7 |
| File Description | | Document | | |
| Institutional data prescribed format | | View Document | | |

1.2

Number of programs offered year-wise for last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 9 | 8 | 8 | 7 | 7 |

2 Students

2.1

Number of students year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---------|-------------------------------|---------|---------|
| 241 | 252 | 272 | 240 | 231 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 229 | 244 | 256 | 235 | 223 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.3

Number of outgoing / final year students year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 68 | 72 | 56 | 50 | 59 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 16 | 16 | 16 | 16 | 16 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.2

Number of sanctioned posts year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 16 | 16 | 16 | 16 | 16 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 1

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 147331 | 1594764 | 98054 | 704720 | 595064 |

4.3

Number of Computers

Response: 21

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Academic calendar:

The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

- **Academic calendar:**

- The college follows the Academic calendar issued by the University and executes it rigorously.
 - The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

- **Time- Table Committee:**

- The college constitutes the Time Table committee.
- The Time Tables are displayed on the Notice Board and also uploaded on the college website.
- The syllabus link of University is also provided to the students.

- **Teaching Plan and Teaching Diary:**

- Teaching plan is prepared by every faculty member at the beginning of academic year.
 - The faculty engages extra periods and practicals as and when necessary and maintains their records.
- Laboratories:
- The students maintain the socialwork practicum journals and the results are certified by the faculty along with HOD.

- **Teaching Aids:**

- The faculty uses charts, maps, models and specimens along with chalk and board.
- Educational field visits, industrial visits, tours are organized.
- Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills.
- Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website.
- Internet Facility, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

- **Library:**

- Library to facilitate the students to access to latest books available in concerned subjects and topics.
- The books are issued to the students as and when needed by them.
- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops.
- The college takes initiative and encourages staff to attend workshops organised by the University for effectively implementing the CBCS method of imparting curriculum.
- The Choice Based Credit System (CBCS) is implemented for enabling choice for selection of Elective papers to the students.

- **Feedback:**

- The college collects the feedback from the faculty, students, alumni and parents.
- The collected feedback is analysed using different parameters and the performance of the students, faculty and institution is assessed.
- Any discrepancies identified are considered for correction and suggestions are taken for improvement.
- Formative assessment is done to identify gaps in students' knowledge which helps to identify slow and advanced learners.
- The slow learners are provided with Remedial Coaching after the completion of each semester.
- The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college
- The faculty makes suggestions in curriculum reframing workshops in the light of feedback received.

| File Description | Document |
|---------------------------------|-------------------------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart,

list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The process is as follows:

- **Teacher:** Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.
- **Head of the Department:** The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.
- **IQAC:** The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.
- **Stakeholders:** The stakeholders are aware of the Continuous Internal Evaluation of department in the college.

| File Description | Document |
|---------------------------------|-------------------------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format | View Document |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View Document |
| Link for Additional information | View Document |

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented

Response: 22.22

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 02

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 11

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 2 | 2 | 2 | 2 |

| File Description | Document |
|---|-------------------------------|
| List of Add on /Certificate programs | View Document |
| Brochure or any other document relating to Add on /Certificate programs | View Document |
| Any additional information | View Document |
| Link for Additional information | View Document |

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 5.39

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 12 | 05 | 10 | 10 | 28 |

| File Description | Document |
|---|-------------------------------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View Document |

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Moral Values, Human Values & Professional Ethics Twenty one days Induction programme related to values and ethics is an integral part of the curriculum of the first year. The compulsory course “Universal Human values & Professional Ethics” for 2nd year & open elective course “Understanding the Human Being Comprehensively-Human Aspirations and Its Fulfillment” for the final year are important part of Curriculum. The common course “Industrial Sociology” and Industrial Psychology are basic part of curriculum of third year. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women’s day, Independence Day, Teacher’s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There is separate Girls common room(In-campus) for providing the safe environment to all students.

Environment & Ecology The course “Environment & Ecology” related to ecosystem, its balance & sustainability is an integral part of the curriculum of the second year. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. There is an extensive ongoing tree plantation program. College celebrates the day of National importance as Earth day, Environment day and Ozone day. The college organizes workshop/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

| File Description | Document |
|---|-------------------------------|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View Document |
| Any additional information | View Document |

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 38.81

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 03 | 03 | 03 | 03 | 03 |

| File Description | Document |
|---|-------------------------------|
| Programme / Curriculum/ Syllabus of the courses | View Document |
| MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship | View Document |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View Document |
| Any additional information | View Document |

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.83

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 02

| File Description | Document |
|---|-------------------------------|
| List of programmes and number of students undertaking project work/field work/ /internships | View Document |

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

| File Description | Document |
|-------------------------------------|-------------------------------|
| Any additional information (Upload) | View Document |
| URL for stakeholder feedback report | View Document |

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |
| URL for feedback report | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 206

2.1.1.1 Number of students admitted year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 241 | 252 | 272 | 240 | 231 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 120 | 120 | 120 | 120 | 120 |

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 0

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 229 | 244 | 266 | 235 | 223 |

File Description

Average percentage of seats filled against seats reserved

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Steps Taken for slow learners :

- Provide extra class by the expert teacher as well as regularly test series ,couselling and personal interview for the students and sloving the problem. under the guidance of teacher for research and field work practicum.
 - Identification of slow leraner and ther specil batch and after their academic and regarding syllabus. problem sloving and counselling by the subject teacher
 - slow learner give the awerness of advance learing programme and special programme arrange organised by institution /english speaking skill as well as advance IT education which is review and analysis of reguraly undertaking with all level.
 - provide slow learner projector /computer/wi-fi /computer lab/skill lab/psychology test
 - Teachers coordinate with parents of slow learners so that their needs can be catered
 - mentor-mentee interaction keeps faculty in constant touch with students ,ironns out academic and personality development
 - assignments aer evaluated and suggestions for improvement are made
 - some tutorial classes are taken as remedial sessions for slow learners . slow learners are given more attention both inside and outside the class.
 - Encouraged to take part in departmental activities . Those with potential eventually graduate to leadership role .
 - Efforts are made to identify and nurture their skills and talents in order to bolser their confidence..
 - college provides laptops to students in need .The library is open till 6pm to provide a space for study as this may not be available in their homes. It has special facilities for divyang students
- Steps taken for advance learners;
- provide with reference to journals and advance study material
 - Encouraged to make presentations .write papers and participate in inrternational /national confernce /seminars/workshops
 - Given recommandation letters to pursue intership in institutions of repute.
 - students are involved in research projects taken up by faculty . This stimulates out of the box thinking and provides training in planning and carring out experiments and field work ,
 - Given leadersip roles in deparmental and society activities to develop orgaanisational skill and teach the value of teamwork .studentss are chosen as class represntatives .

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 15:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Department or specialization activities like heritage walk field visit oneday fieldtrip study tour industrial visit which one part of curriculum of social work study.

* students are also involved in research activity under guidance of faculty guide.

*college has collaborated with the national institute of social work nagpur and other ngo as well as social reform center.

*students are encouraged to participate in various co-curriculum activities organised collaborative institution.

*The placement cell, Alumni Association, students in securing ,internship that provide them.

*Legal Awareness with the help of district legal service department, writing skill data analysis.

*most of the student learning in field work practicum and working in research project/dissertation on the base on social issues in specialization.

*faculty and students which use ohp Guest lecturer, laptop /projector , paper presentation.

*students take greater responsibility for their learning and support each others progress so every student gets the skills he or she needs to succeed and contribute to society.

*case -base instruction ,problem based learning ,students are active participation placed at the core of the learning process..

*students to create knowledge and receiving information which faculty use teaching method for effective learning..Institution focus on students for good social worker in the society.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- ICT deals with the application of different electronic media in the Collection Starring and rapid access to information improving education in many ways. The use of Computers in in education can be more efficient. It can provide better Learning Result and it can be made adaptive to individual learners.
- ICT education it helps effective education learner autonomy access and success for all student's, organised system of education.
- ICT it's to quality of education in several ways by increasing learner motivation and engagement by facilitating the acquisition of basic skills .
- Audio tools:- like whatsapp gergle classroom etc are used by faculties of the institution. The tools depend mainly upon the student's access to different network availability .

- Xerox, printers are available in Administration for the students and Teacher's.
- * Audio Lectures are created and shared with students having Visualised and speaking / Teaching in Covid - 19 Pandemic platforms . .such as Zoom, Google, YouTube organised seminar and Conference by the institution.
- Teachers use social media platform like WhatsApp to contact with the students individually and collectively beyond the classroom for giving extra information and support to students.
- Faculty regularly consults and shares material from e-books, web pages YouTube and other relevant resources.
- Some Faculty members have created online digital lectures on platform like YouTube.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 13:1

2.3.3.1 Number of mentors

Response: 18

| File Description | Document |
|---|-------------------------------|
| Upload year wise, number of students enrolled and full time teachers on roll. | View Document |
| mentor/mentee ratio | View Document |
| Circulars pertaining to assigning mentors to mentees | View Document |

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

| File Description | Document |
|---|-------------------------------|
| Year wise full time teachers and sanctioned posts for 5years(Data Template) | View Document |
| List of the faculty members authenticated by the Head of HEI | View Document |

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 11.25

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 2 | 00 | 2 | 1 | 4 |

| File Description | Document |
|--|-------------------------------|
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template) | View Document |
| Any additional information | View Document |

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 16.44

2.4.3.1 Total experience of full-time teachers

Response: 263

| File Description | Document |
|---|-------------------------------|
| List of Teachers including their PAN, designation, dept and experience details(Data Template) | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- College has a transparent and continuous internal assessment system. 20% marks in each paper are awarded through internal assessment while the remaining 80% are awarded by University appointed examiners on the basis of performance of students in semester-end examinations.
- The internal assessment is carried out through a mechanism specified by the RTM Nagpur University.
- 5% of the marks are awarded on the basis of attendance and are calculated as per university rules. A student needs to attend at least 75% of the classes in order to appear in the endsemester examination.
- 10% marks are awarded on the basis of a class test conducted by the concerned teacher. Students are informed about the date and syllabus of the test well in advance.
- Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers. 10% marks are awarded on the basis of assignments, presentations and projects.
- Teachers mostly assign innovative projects to students to develop their creative skills and to engage them in critical thinking and problem solving. The basis for internal assessment is described on the college website and in the college prospectus.
- Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental orientation programme. It is also reiterated by teachers from time to time during regular classes.
- Continuous evaluation is incorporated into teaching plans.
- Each faculty to ensure take regular class tests, assignments, presentations etc. as a part of the initiative taken by the college for effective evaluation of the students.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**Response:**

The college has a central Internal Assessment Committee, which undertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website and on college notice boards to communicate information related to internal assessment to students.

The attendance record, which is a part of Internal Assessment, is uploaded by all the teachers on monthly basis and students are given ample time to point out any discrepancies. Answer scripts of internal class tests, assignments and project reports are discussed with students after evaluation.

They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary cases.

Students are given enough time to claim concessions in attendance on medical grounds and for participation in extracurricular activities. Marks awarded by individual teachers are moderated to ensure parity in marks awarded to students among different subjects.

After such rigorous scrutiny, the records are uploaded on the college website. The final internal assessment is sent to the university only after each student signs the record. In certain cases, if discrepancies are noticed between marks awarded to students by teachers and those entered in the mark sheets prepared by the University, the college assists the students in getting such errors rectified.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

College has created an ecosystem for learning beyond the classroom and through numerous other co-curricular and extracurricular activities. Teachers inculcate among students a quest for knowledge that lasts for a lifetime while simultaneously training them in the art of self-learning. We impart the attitude to keep learning, remain updated and readily adopt new developments in technology and in their subject matter.

Students are taught to identify, formulate, and analyse real life problems, design and develop solutions and reach valid conclusions using basic principles of their subjects.

Training in critical thinking enables them to understand and analyse contemporary societal, environmental and cultural problems. Students learn to ask questions and test possible answers.

Students are guided to responsibly interact with the planet, to maintain natural resources, work towards sustainable living and avoid jeopardising the ability for future generations to meet their needs.

Enhancing their communication skills allows them to exchange ideas, thoughts, knowledge and information effectively in the language of their choice. Societal activities fosters in students team spirit and brings their leadership qualities to the fore. Students learn to embrace plurality, respect others' views, mediate disagreements, and arrive at conclusions while maintaining professional and life ethics. College instils among students allegiance to constitutional values to mould them into an empathetic, informed citizen. We empower students to become future Social worker, teachers, entrepreneurs, counsellor , soldiers and administrators with motivation. They acquire the ability and sensitivity to lead India to strengthen its place in the community of nations.

Mechanism of communication of Programme and Course Outcomes:

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- Our College offers courses in Bachelor of Social Work (BSW) and Master of Social Work (MSW). Over the duration of their programmes, students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large.

- Internal Assessment and final -semester examination as direct assessment measures As per University guidelines, 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination.
- The University further stipulates that internal assessment be based on attendance (5%), class test (5%) and assignments or presentations(10%). .
- Following these guidelines, the faculty evaluates students on a continuous basis, providing opportunities to students to improve their performance. Individual as well as group assignments are given to students for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.
- Viva-voce is a part of the process of evaluation in these courses.
- Results declared by the University at the end of each semester are thoroughly analysed in academic .Results are also published in the annual report of the college.
- Department faculty meets students whose performance is below par and assesses reasons for poor performance. Appropriate remedial measures are suggested. Star performers are felicitated on the Annual Day in different categories such as student of the year, toppers and students who have received aards.
- Placements and student progression as indirect measures Placements: Upon completion of their courses, majority of the students opt for higher studies and some pursue their professional goals, particularly through placement.

2.6.3 Average pass percentage of Students during last five years

Response: 88.33

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 81 | 67 | 72 | 56 | 50 |

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 83 | 77 | 85 | 65 | 58 |

| File Description | Document |
|--|-------------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View Document |
| Paste link for the annual report | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

| File Description | Document |
|--|-------------------------------|
| Upload database of all currently enrolled students (Data Template) | View Document |
| Upload any additional information | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0.07 | 0.07 | 0.07 | 0.22 | 0.07 |

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 62.5

3.1.2.1 Number of teachers recognized as research guides

Response: 10

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 100

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 1 | 1 | 1 | 1 | 1 |

3.1.3.2 Number of departments offering academic programmes

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 1 | 1 | 1 | 1 | 1 |

| File Description | Document |
|---|-------------------------------|
| Supporting document from Funding Agency | View Document |
| List of research projects and funding details | View Document |

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Our Institution is Investing of resources in scientific research and innovation are important ways to facilitate sustainable development of the society and ecosystem.

Our Institution has created an ecosystem for innovation and transfer of knowledge through the different activities of various committees/cells.

IQAC in order to instilled research and creative thinking among the students organized Research Workshops, Faculty Development Programs, E- Learning Sessions for faculty members and students. The Cell has organized five Research Conferences at National and University Levels . The IQAC has also arranges national guest speakers to interact with our scholars and students' on research and innovation.

The purpose is to mentor students to develop their innovative skills. The centre organizes training programs, seminars and interactive sessions with successfully entrepreneur, innovative ideas competition to promote specialized knowledge in the fields of business, skills based small company.

The Research Committee organises workshops on Research Methodology and Statistical analyses tools like SPSS and Advanced Excel to empower and encourage faculty members and students. Paper Presentations in various International and National conferences. The Committee also organizes workshop on 'research proposal writing' which helped faculty members to prepare MRP. One of our faculties has also received a minor project, sponsored by GTSS.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**Response:** 5**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 1 | 1 | 1 |

File Description**Document**

List of workshops/seminars during last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response:** 1.4**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 14

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 10

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)

Any additional information

[View Document](#)

URL to the research page on HEI website

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 6.56**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 20 | 21 | 23 | 19 | 22 |

| File Description | Document |
|--|-------------------------------|
| List of research papers by title, author, department, name and year of publication | View Document |

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.81

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 3 | 2 | 2 | 3 | 3 |

| File Description | Document |
|---|-------------------------------|
| List books and chapters edited volumes/ books published | View Document |
| Any additional information | View Document |

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

GTSSs Purushottam Thote College of Social Work Nagpur, firmly believes in holistic approach and development focused around quality education . It's aims at sensitising students towards social issues, problems and serving the community as a whole. The Institution is committed to serve the community through its extension activities by involving students and teachers of the college and various committees such as NSS, EOC, WS&DC, ROTARACT Club,

Student Council, etc. This has resulted in creating rapport building for relationships with the local communities, ICDS and Labour Welfare Centers, local administration's, schools, neighbourhood organizations and non-governmental organizations.

These experiences have awakened human dignity and values in students. They have been trained to

respond quickly whenever there is a need. They have shown great initiative both in active situations like cyclones, flood relief and passive ones like Swachha Bharat Abhiyan, traffic safety, etc.

Some of the extension activities undertaken by the College are;

1. Welfare:

Rallies on Cancer Awareness, seminars on Drug Abuse and Eye Donation and awareness camp have been conducted. Fire safety

drills have been demonstrated. Blood Donation camps are held every year. Financial Literacy Program for lower middle class Working Women for creating SHG has been organized.

2. Environment conscious:

Waste Management, Swachh Bharat Abhiyan, Anti Plastic Drive, Save Electricity, Tree Plantation, Paper Bag making and Distribution in nearby Shops are some of the programs under this section.

3. Civic sense:

The Student council with the city police have taken initiatives like “Wear Helmet, Save lives” rule, thereby increasing awareness about traffic rules in the neighborhood. Other departments too have promoted Road Safety Measures.

4. Differently abled children

It is experiential learning for the students as they have spent time at various institutions like Disability Centre, Home for Aged and Handicapped, NMC and private Schools, Mukbadhir Vidyalaya, etc., and in the process they are sensitized towards the needs of the differently abled kids.

5. Gender sensitization:

The WS&DC and Equal Opportunity Cell focus on promoting gender equality by organizing programs and talks on issues related to women such as, Female Feticide, Save Girl Child, Sexual Harassment at Workplace,

Gender Inequality, Healthy Lifestyles for Young Females, Handling Relationships for youth, Women’s Rights, Self Defence Workshop, etc.

6. Youth and Senior citizens:

Our College is a centre for Students celebrate festivals like Ganesh Chaturthi, Navratri, Dashara and Christmas with them, showing an immense sense of empathy for their sentiments. Visits to other Old Age Homes are also made by the students.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 2 | 1 | 1 | 0 |

| File Description | Document |
|--|-------------------------------|
| Number of awards for extension activities in last 5 year | View Document |
| Number of awards for extension activities in last 5 year | View Document |
| e-copy of the award letters | View Document |

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 33

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 7 | 5 | 8 | 6 | 7 |

| File Description | Document |
|--|-------------------------------|
| Reports of the event organized | View Document |
| Number of extension and outreach Programmes conducted with industry, community etc for the last five years | View Document |

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 100

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 241 | 252 | 272 | 240 | 231 |

| File Description | Document |
|---|-------------------------------|
| Average percentage of students participating in extension activities with Govt or NGO etc | View Document |
| Any additional information | View Document |

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 15

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 3 | 3 | 3 | 3 |

| File Description | Document |
|---|-------------------------------|
| e-copies of related Document | View Document |
| Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship | View Document |
| Any additional information | View Document |

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 15

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 3 | 3 | 3 | 3 |

| File Description | Document |
|---|-------------------------------|
| e-Copies of the MoUs with institution/ industry/corporate houses | View Document |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years | View Document |
| Any additional information | View Document |

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College is well equipped with infrastructural resources and very well furnished and maintains a level of comfort that a student and faculty needs to create an environment that caters to better learning and personal growth which ensure continuous learning environment, the teachers are well aware and properly guided for use of projectors in the classrooms which helps them to maintain a certain level of curiosity amongst students and to keep the class always open for curious minds and student have a clear and better understanding due to use of these resources. All the classrooms are very well furnished to maintain comfort whilst studying and learning and to make students feel comfortable while learning. The faculties and professors each have a separate cabin space and a comfortable chair for their work and are provided with adequate resources which keeps them motivated. The college has OHP projectors in each classroom and along with these projectors white board and more educational tools are available. Each teacher is provided with their own Laptop/Desktop. More Educational tools are available so that students can intake the knowledge in a fun manner. In addition to all the resources we also have provided different computers and printers for each departments and each computer has access to high-speed internet of 60Mbps as well as optic fibre connections are laid down in the building provided by BSNL. The college hosts various meetings and seminars in the convocation hall/seminar hall, and also the Library and Computer lab is upto date with the technology to provide the best for the students and the faculty. The College has basic supplies of Safe drinking water supply, and power generators.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Every year in our college, various cultural events, various competitions as well as a variety of indoor and outdoor games are held and the winners are given a lot of prizes on the day of the get-together. In addition, the college conducts cultural programs and the implementation of government programs from time to time. For example, Yoga Day is celebrated on 21st June every year and Marathi Day is celebrated on 27th February. Also in the library on 12th August every year celebrates Ranganathan Jayanti. Also every year on 15th October A.P.J. Kalam birthday, Reading Inspiration day is Celebrated. We are Arranged every year Book Exhibition for readers.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

| File Description | Document |
|---|-------------------------------|
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View Document |
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 52.52

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 140035 | 287207 | 98919 | 174071 | 142589 |

| File Description | Document |
|--|-------------------------------|
| Upload Details of budget allocation, excluding salary during the last five years (Data Template) | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has college library with an area of 1528 (sq. ft.). Student reading room is available in the library which is well furnished to accommodate 30-40 students at a time and provides conducive environment for study. A visitor's book is maintained for students and staff. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. New arrivals of books and journals are displayed on separate stands and racks. Issue>Returns/Renewal of books also is taken care with proper library rules. Visitors are also required to sign noting the time of entry and exit. CCTV cameras are installed in the library for strict surveillance. Books are classified according to the Dewey Decimal Classification. The library is equipped with Wi-Fi establishment. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. Users can search the book collection by title, author, subject and publishers. The library also has many reference books and encyclopedias' for students and faculty. The library also provides access to CD/DVD based electronic resources. Users Orientation is provided at the beginning of the year regarding the various facilities and resources available in the library. The library also provides reprographic (Xerox/photocopying) service to all the students and faculty members. The collection includes more than 6137 books, 12 journals, 10 magazines.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

| File Description | Document |
|--|-------------------------------|
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template) | View Document |

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.36

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 1.26 | 1.49 | 1.32 | 1.30 | 1.44 |

| File Description | Document |
|---|-------------------------------|
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template) | View Document |
| Audited statements of accounts | View Document |

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 28.79

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 74

| File Description | Document |
|---|-------------------------------|
| Details of library usage by teachers and students | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Computer lab is well-equipped with branded PC's adequately supported by 60 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN/Wifi . Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The college has high speed router for Wi-Fi, also there is Syrotech (G/EPnonc router and D-ling router). Total of 21 computers are available in the college for students with all the resources such as printing facility and internet facility available in all of them. The teachers are well equipped with their personal laptops and these laptops are connected to the college server and internet. The college has BSNL fiber connectivity up to 60 Mbps. This broadband has connected most of the computers in the college to the internet so that the college can provide the latest technology education to the students whenever they want. The college is equipped with CCTVs to make sure that security is upto date and these recordings are saved for each month and month to month basis, all the recordings from the CCTVs are saved in the college drive. The college has Projectors in most of the classrooms for better learning of the students. The college computers also go through a check every year to make sure that the maintenance of them is good, the maintenance of all the other equipped services is done

from time to time for example for Photocopying machine and scanning machines, they are checked and replaced if needed from quaterly basis.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Paste link for additional information | View Document |

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11:1

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

| File Description | Document |
|--|-------------------------------|
| Upload any additional Information | View Document |
| Details of available bandwidth of internet connection in the Institution | View Document |

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 52.52

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 140035 | 287207 | 98919 | 174071 | 142589 |

| File Description | Document |
|---|-------------------------------|
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View Document |

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises.

LIBRARY - The requirement and list of books is taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. - The proper account of visitors (students and staff) on a daily basis is maintained. Accession register is regularly maintained. We use DDC Classification method. Suggestion box is installed in library. Library services of issue/return is fast and up to the mark. Book arrangement in library is maintained subject wise. Library premises are kept neat and clean to ensure good surrounding.

SPORTS - Regarding the maintenance of indoor game in the college, the college sports in charge consults coaches and in their guidance accommodations are arranged. If any equipments get faulty sport teacher submits proposal for maintenance. Preventive maintenance measures are taken in time. The sports items are provided to students for practicing for tournaments and the record is maintained through out. Sport teacher is responsible for keeping the record of utilization of sport Facilities, activities held, awards for the students etc

COMPUTERS - Centralized computer laboratory established by College funds and more funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and non-repairable systems are disposed off.

CLASSROOMS - The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. . The college development fund is utilized for maintenance and minor repairs of Furniture and other electrical equipments. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

Pest control of library books and records is done every year by the maintenance department. The campus maintenance is monitored through surveillance Cameras. Computer lab assistants maintain the efficiency of the college computers and accessories. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non - teaching staff assigned for each floor. A dedicated staff is appointed to maintain the hygiene of the orgaisation and to maintain the cleanliness.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Paste link for additional information | View Document |

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 60.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 165 | 173 | 142 | 124 | 140 |

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 6.94

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 20 | 12 | 15 | 20 | 18 |

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Details of capability building and skills enhancement initiatives (Data Template) | View Document |
| Link to Institutional website | View Document |

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 37.75

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 98 | 83 | 95 | 98 | 91 |

| File Description | Document |
|--|-------------------------------|
| Number of students benefitted by guidance for competitive examinations and career counselling during the last five years | View Document |
| Any additional information | View Document |

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View Document |
| Details of student grievances including sexual harassment and ragging cases | View Document |

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 27.09

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 12 | 15 | 18 | 18 | 17 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Self attested list of students placed | View Document |
| Details of student placement during the last five years (Data Template) | View Document |

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 192.65

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 131

| File Description | Document |
|--|-------------------------------|
| Upload supporting data for student/alumni | View Document |
| Details of student progression to higher education (Data Template) | View Document |

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 19.11

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 22 | 15 | 19 | 14 | 17 |

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 98 | 83 | 95 | 98 | 82 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting data for the same | View Document |
| Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template) | View Document |
| Any additional information | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 16

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 3 | 6 | 4 | 1 | 2 |

| File Description | Document |
|---|-------------------------------|
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year | View Document |
| e-copies of award letters and certificates | View Document |
| Any additional information | View Document |

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student Council formed in accordance with the direction of University Norms. For the smooth functioning of the college Students Council plays a vital role. The new body takes the oath and charge from the old body. The fresher students are welcomed by the Seniors with the floral bouquet and with the warmth and healthy atmosphere so that the new comer should feel at home. The council arranges Teacher's Day program, and take part in active management in the annual social gathering and all the program organised in the college.

Students have active representation on academic and administrative bodies and committees of the Institute.

Class Committees All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, alongwith faculty members nominated by the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly, at least twice in each semester.

Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events.

Sports Committee and Cleanliness Committee. Students manage the entire functioning of the cooperative mess and organize extra-curricular events and competitionsthroughout the year. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honoring retired teachers and presenting cultural programme, the Inter-University Drama Festivals, intra-faculty and inter-faculty cultural and sports competitions, Shiksha Diwas and other National celebrations that include, Independence Day, Republic Day and various NSS and social service activities.

. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 247.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 241 | 252 | 272 | 240 | 231 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Report of the event | View Document |
| Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) | View Document |

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an Alumni Association which is in the process of getting registered. All graduating students become members. The association organizes an annual event and several academic programmes. Alumni with the required expertise and experience are invited to be examiners, resource persons, guest faculty, moderators, mentors, co-guides for research projects etc. The college has established a good network and the college administration and faculty continue to remain in touch with the alumnae. The alumnae members also periodically share their professional and entrepreneurial experiences with the

students and parents. They form an important source of feedback during syllabus revision. They share their valuable experience and expertise with the students. Alumnae placed in positions of authority, recommend the college to potential employers and also support campus interviews. They also help the institute organize various visits, educational tours, internships in the respective industries.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

| File Description | Document |
|-------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Link for any additional information | View Document |

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

To be an institution for creating a people-centered democratic society which promotes the dignity, equality, social justice and human rights to all for the purpose to developing manpower for the social work practice for creating equality in society to ensure freedom from all forms of oppression or maltreatment and exploitation.

Our Institution is established research in institution for motivate the researchers to study the various issues in society at the micro, mezzo and macro levels. Our Institutions is working to apply emperical knowledge and theories of individual behaviour and human development to understand interactions among various organisations and social system. In our institution, we strictly prohobits the any kind of descrimination. All students get equal chance to accomplish success in their life. Our institution try to working with other organisations for undertaking action projects for the betterment of the society, which are innovative and demonstrative.

The institution is always ahead to provide services in national calamities through relief, rehabilitation and disaster mangement. Institution always try to arrange various lectures, seminars, conferences, symposias, etc. for try to bettermen of our students as well as faculties too. We always ahead in publishing books, periodicals and papers in the various subjects to help the students to update their knowledge.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The management of our college always try to monitor and observate the numerous functions of our college. The representatives of our mamagement body always involved in the function of IQAC. The participation of two teaching representatives and also two non-teaching representatives are included in our local management committee. It is necessary for the transparency for the working pattern of the college. For the knowledge upgradation of our students, our management body takes interest and happily participates in different programs and activities too. For reviews of the various college activities, issues and for the sake of college development, the meetings will always conducted. The head of our institution, our principal always willingly take initiative to decentralising the working pattern. Our management and our principal always ready to take initiative for the smooth working and forming various committees for that. Teachers

plays an important role in implementing the vision and mission of the college and for that end play a proactive part in the decision-making process

Each staff member always take actively participation in the planning, implementation and policy making for the betterment of our college. The planning and organisation of curricular and extra curricular activities are done by faculties, non-teaching staff and students too. In this way our institution try to decentralise the duties which mayn helpful for the progress of college and students also.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The quality improvement strategies adopted by the institution for the following aspects.

Curriculum Development: Our faculty members are participate in the board of studies, RTMNU. Many books of our faculty members are included in syllabus of UG and PG courses. Our faculties are also included in various committees related to examination work of university. Our institution always work for the overall development of students through various programs, historic moments, social, economic and current issues which may gave proper guidance to develop themselves.

Teaching and Learning: Our faculties regularly using advance teaching aids, power point presentation, projector etc. Agency visits, educational study tour, village camps, remedial teachings and other facilities for the students are available in our institution. Renowned guest lectures are conducted to enhance the knowledge of the students from the faculties. For the encouragement of the teachers for their knowledge upgradation Institutuion allow them to do defferent kind of training programs i.e. orientation, Refresher courses, seminars, conferences, workshops and short term courses.

Examination and Evaluation: Through our own examination committee, Institution evaluate students as per university semester exam pattern. We also conduct the internal viva-voce for the evaluation of students. Mid-term evaluation of the students on the basis of social work practicum was also done by the college examination committee.

Research and Development: At the starting of session, college organize the orientation programs about research and also for subject related topics for the students. Faculties guide the students for their entire reseach work. College have reputed p.hd. research center. For the convenience of research scholers college developed its computer lab with a wi -fi facility. In our research centers 10 research guides are available. To promlote the research college has its own library for the research purpose. As a faculties of social work college, our faculties always make research surveys on the current issues.

Library, ICT and Physical Infrastructure/Instrumentation: In our college, each classroom have a facility of projector, computer lab for the students with wi -fi facility is also available. Our library is also well equipped with various stream books.

Human Resource Management: In our institution the attendance is considered through the Bio Metrics.

CCTV cameras for the surveillance, Social networking are also available in the institution.??????

Industry Interaction/collaboration: As per the syllabus of social work, the field work practicum is essential part of education. For the fulfilment of this, institution always approach with the various government as well as non government institutions as per the requirements.. Institution also trying to connect with industries for the purpose of job placements of students. Study tour is also one integral part of syllabus, for that purpose college also interacts with various agencies and organisations outside the city and state also.

Admissions of students: College ensures publicity and transparency in the admission procedure. Admission procedure of the college was done as per the directions of RTMNU. Our faculty members also involve in the admission process, the faculties did counselling to the students which may come to take admissions.

| File Description | Document |
|--|-------------------------------|
| strategic Plan and deployment documents on the website | View Document |
| Paste link for additional information | View Document |

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The policies of our institution is very much transparent. The rules and regulations of our institution is flexible and helpful to the needy person. The functioning of our institution is effective. The policies of our college is made through the democratic ways. The policies are convenient to students as well as staff members too. Our administrative set up build by the democratic way. The appointment of teaching and non teaching staff are fulfilled as per procedure. For the appointment of teachers, Our institution first publish the advertisement. Scrutiny of applications are also done by the basis of their eligibility criteria. In the interview body for the appointment, the social welfer officer, the nominee of Joint director, and the experts are included for the purpose of best recruitment. The criteria of appointment was follows as per the UGC norms. The rules and regulations about the service are also as per the Institutional rules and regulations which may built through the democratic and higher educational point of views.

Our administrative bodies also run as per the Institutional rules and regulations. The working procedure of our college is run under the leadership of our principal, a head of our institution and also president of our management committee. Under the leadership of our principal, the all teaching and non teaching staff are worked efficiently.

| File Description | Document |
|---|-------------------------------|
| Link to Organogram of the Institution webpage | View Document |

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Details of implementation of e-governance in areas of operation, Administration etc | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

In our institution the facility of wi-fi is available for 24 hours. As per University directions, for teaching staff 12 casual leaves, 10 Medical leaves and six months maternity leaves for women and 15 days paternity leaves for men are available. For non-teaching staff earned leaves are also available. The Head of our Institution are very much supportive for the development of our college. Provided Fund facility for teaching and non-teaching are available. The identity cards for all staff members are provided from Institution. Faculty members are promoted for self-development programs and higher education. From our institution, uniforms are available for low cost for students. The vehicle parking facility for staff as well as students are available in the campus. Advance library facility is also provided to the staff members and students also. Summer and winter vacations are approved as per the university rules.

From our institution, always Support the teaching staff for attending various workshops /conferences. Faculty members are encouraged to participate in Conferences / Workshops to enhance their quality in academics. and to help them for chase their dreams related to academics.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 100

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 16 | 16 | 16 | 16 | 16 |

File Description**Document**

Details of teachers provided with financial support to attend conference, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 02 | 02 | 02 | 02 | 02 |

File Description**Document**

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 35

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 14 | 05 | 01 | 03 | 05 |

| File Description | Document |
|--|-------------------------------|
| Details of teachers attending professional development programmes during the last five years | View Document |

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Our Institution has performance based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra curricular activities. The performance appraisal for teachers is conducted to gain an annual insight of performance levels of the teaching staff. Classroom observations will be done to gain the insight of the teaching learning process and the level of subject competence. The performance appraisal improves efficiency and performance increase accountability.

In our institution, the performance appraisal reports provide good feedback to faculty and help them in understanding the changing needs of students. All faculty members filled prescribed performa for self-appraisal. PAS system encourages the faculty members to make excellent performance in teaching, learning and research. Our appraisal report is based on annual performance of the employee on the basis of their academic, research, other extra curricular activities. It is also based upon their relation with the students, colleagues and administration. Our faculties also submit the annual reports in every year at the session ending.

The views which written by employee in a prescribed given performa which includes all the information related to point wise, is reviewed by HOD's, faculty head and principal. The overall report is further reviewed by the chairman of the governing body.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Financial management means the planning, organising, directing and the controlling the financial activities such as acquisition and implementation of funds . It means applying general management principles to financial resources.

Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing body. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant. copy regarding internal audit has forwarded to social justice department,

Maharashtra government and RTM Nagpur University. The Last external audit was done and audit report was satisfactory.

Our Institution has a transparent and well planned financial management system in which Government and Management are the **main sources of funds**. The Resource mobilization policy focuses on achieving the goals and target of the institution ensuring accountability and transparency.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 69938.7

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|----------|---------|---------|---------|---------|
| 30117.70 | 20335 | 14927 | 2499 | 2060 |

| File Description | Document |
|--|-------------------------------|
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years | View Document |
| Any additional information | View Document |
| Annual statements of accounts | View Document |

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In our institution, fees charged as per university and government norms from students of various granted and self- financed courses. College receives salary grant from the social justice department, government of Maharashtra.

Our college is under 2 F and 12 B as per UGC act and permanent affiliation of the university. The institution set up a UGC committees as per the directions of the UGC given in the XII plan. The UGC committee, in close co-ordination with the CDC and the IQAC, monitors the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated. The purchase committee takes care that purchases are done properly and in accordance with the rules. The college development committee takes a review of the mobilization of funds and the utilisation of the sources

periodically in their meetings. Regular internal audits from the recognised Chartered Accountant and external audit from the government make sure that the mobilization of the resources is being done properly.

The time table committee looks after the proper utilization of the classrooms. The library advisory committee takes care that the resources in library are utilised optimally Campus cleanliness and its utilisation is monitored by the authorised person. To ensure the optimum utilisation of resources, the principal issues directions as per necessity.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has contributed significantly for institutionalising the quality assurance strategies and process by constantly reviewing the teaching-learning process, structure and methodologies of operations and learning outcomes of periodic intervals.

The main task of the IQAC has developed a system for conscious, consistent and catalytic improvement in overall performance of the Institution. The IQAC made a significant and meaningful contribution in the post accreditation phase of the Institution. IQAC ensuring timely, efficient and progressive performance of academic administrative and functional tasks. IQAC maintained the relevance and quality of academic and research programs. IQAC always optimise and integrate the modern methods of teaching and learning.

IQAC has developed proforma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of their learning resources, teaching methodology and many other things. The student feedback system has been introduced and implemented as a quality initiative and a way to make student feedback system more effective and efficient.

Institution implements the process of collaborative learning to impart quality education to the students. It involves groups of students working together to solve a problem, complete a task. It is based on the idea that learning is a natural and social act in which the participants talk among themselves.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC in our college continuously reviews and takes steps to quality of the teaching-learning

process. Academic calendar is prepared in advance and circulated to all faculty members and staff for follow the strictly. Admission in various classes, schedule and declaration of the results are notified in the academic calendar.

All new admitted students have to compulsorily attend the Orientation programme. Through the orientation programme they are made aware of the philosophy, historical background, the uniqueness of the education system and stream. The teaching-learning process system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the institution.

The principal of our college, the committee members make random visits to ensure smooth functioning of the classes. Feedback from students is also taken individually by teachers for their respective classes. The teaching-learning process are reviewed and improvements are implemented on the basis on the IQAC recommended.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

| File Description | Document |
|--|-------------------------------|
| Upload e-copies of the accreditations and certifications | View Document |
| Upload details of Quality assurance initiatives of the institution | View Document |
| Upload any additional information | View Document |
| Paste web link of Annual reports of Institution | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

2016 -2017

- 1 Orientation Programme in Women Development Centre 01 August,2016 M 25 F 31
- 2 Two day programme in Narsala Village on Women Empowerment, Skill Development and issues related to women. 24-25 August,2016 at Narsala Village . 25 Villagers+ 5 Students + 03 Faculty
- 3 Rally on Girls Education Savitribai Fule Birth Anniversary. 3 rd January ,2017 M 56 F 31
- 4 Guest Lecture International Women's Day 8 March ,2017 M 67 F 20

2017-2018

- 1 Orientation Programme in Women Development Centre 02 August,2017 M 25 F 55
- 2 Two day programme in Narsala Village on Women Empowerment, Skill Development and issues related to women. 23-24 August,2017 at Narsala Village 2 Students, 35 Villagers and 2 Faculty
- 3 Rally on Girls Education Savitribai Fule Birth Anniversary. 3 rd January,2018 M 35 F 65
- 4 Guest Lecture International Women's Day 8 March ,2018 M 23 F 62

2018-2019

- 1 Orientation Programme in Women Development Centre 01 August,2018 28 61
- 2 Two day programme in Narsala Village on Women Empowerment, Skill Development and issues related to women. 22-23 August,2018 at Narsala Village 02 Stu. 25 Villagers and 2 Faculty
- 3 Rally on Girls Education Savitribai Fule Birth Anniversary. 3 rd January ,2019 39 69 4 Guest Lecture International Women's Day 8 March ,2019 M 26 F 65
- 4 Guest Lecture International Women's Day 8 March ,2019 M 26 F 65

2019-2020

- 1 Orientation Programme in Women Development Centre 01 August,2019 M 22 F 68
- 2 Two day programme in Narsala Village on Women Empowerment, Skill Development and issues related

to women. 21-22 August,2019 at Narsala Village 02 Stu. 28 Villagers and 2 Faculty

3 Rally on Girls Education Savitribai Fule Birth Anniversary. 3 rd January ,2020 M 41 F 72

4 Guest Lecture International Women's Day 8 March ,2020 M 29 F 69

| File Description | Document |
|--|-------------------------------|
| Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | View Document |
| Link for annual gender sensitization action plan | View Document |

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

| File Description | Document |
|--------------------------------|-------------------------------|
| Any other relevant information | View Document |

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

We do solid waste management. As cleanliness matter, we separate wet garbage and the other garbage in Green Dustbin and Red Dustbin as a healthy eco-atmosphere of the college. Our college is social work college and so we have no other equipments or we have no laboratory for liquid waste, Biomedical waste, E-waste, or waste recycling and Hazardous chemical as radioactive waste. We have

very clean campus.

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

| File Description | Document |
|--------------------------------|-------------------------------|
| Any other relevant information | View Document |

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: D. 1 of the above

| File Description | Document |
|--|-------------------------------|
| Various policy documents / decisions circulated for implementation | View Document |

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

| File Description | Document |
|--------------------------------|-------------------------------|
| Any other relevant information | View Document |

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

| File Description | Document |
|--------------------------------|-------------------------------|
| Any other relevant information | View Document |

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our college organizes different programmes focused on the issues particularly environment, tolerance, harmony, cultural and regional activities. The activities as Street Play, dramas, different competition organized in rural area for their children. Through these activities, we give message to society expressing the issues as social awareness, unity in diversity, unity in different religious activities, celebration of different cultural and religion programmes. At Sakkardara Lake, we all participate for cleanliness activities in the days of Ganesh Festivals, We visit India Peace Center, and in NGO who work for economic backward Muslim community at Taj Bag area as field work of students. Thus we try to maintain the social harmony in the society. We arrange the Food Festival and Traditional Dress competition in Annual function at college.our college students participated as a Volunteers at Diksha Bhumi on the occasion of Mahaparinirwan Deen. We have college students unique Uniform as a sign of Unity.

| File Description | Document |
|---|-------------------------------|
| Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View Document |

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

2016-2017

1- Village Camp Gaosut Village T. Umrer, Nagpur - 27-12-2016 To 02-01-2017 ? Shramdaan ? Street plays ? Programme with School ? Cultural activity for villagers (Rural Reconstruction and Rural Development) 90 Students - 05 Staff

2- Bharat Swachhata Abhiyan - 2-Oct,2016 ? Celebration Mahatma Gandhi Jayanti with rally ? Shapat vidhi of Environment cleanliness with Teacher, Student and People (Control Physical Illness) All Students And all faculty

3- Health Awareness 07-09-2016 ? Eye Checkup Camp 14-09-2016? Health Check up Camp 21-09-2016? Blood Donation Camp (Sound health) All students , Faculty and Citizens

4- Environment Related programme 22-03- 2017 ? Tree plantation ? (Environm ent Protection) 105 NSS Volunteers ,6 Staff members

2017-2018

1 Village Camp Titur T. Kuhi, Village Nagpur 01-01-2018 To 07-01-2018 ? Shramdaan ? Street plays ? Programme with School ? Cultural activity for villagers (Rural Reconstruction and Rural Development) 90 Students - 05 Staff

2 Bharat Swachhata Abhiyan 2-Oct,2017 ? Celebration Mahatma Gandhi Jayanti with rally ? Shapat vidhi environment cleanliness with Teacher, Student and People (Control Physical Illness) All Students And all faculty

3- Health Awareness 02-01-2018 ? Eye Checkup Camp 03-01-2018? Health Check up Camp 04-01-2018? Blood Donation Camp (Sound health) All students , Faculty and Citizens

4- Environment Related programme 22-03- 2018 ? Tree plantation ? (Environm ent Protection) 105 NSS Volunteers ,6 Staff members

2018-2019

1 Village camp Kaldongari Village Nagpur 02-02-2019 To 08-02-2019 ? Shramdaan ? Street plays ? Programme with School ? Cultural activity for villagers (Rural Reconstruction and Rural Development) 90 Students - 05 Staff

2 Bharat Swachhata Abhiyan 2-Oct,2018 ? Celebration Mahatma Gandhi Jayanti with rally ? Shapat vidhi of environment cleanliness with Teacher, Student and People (Control Physical Illness) All Students And all faculty

3- Health Awareness 03-02-2019 ? Eye Checkup Camp 04-02-2019? Health Check up Camp 05-02-2019? Blood Donation Camp (Sound health) All students , Faculty and Citizens

4- Environment Related programme 22-03- 2019 ? Tree plantation ? (Environm ent Protection) 105 NSS Volunteers ,6 Staff members

2019-2020

1 Village Camp Kalamana Village Nagpur 03-02-2020 To 09-02-2020 ? Shramdaan ? Street plays ? Programme with School ? Cultural activity for villagers (Rural Reconstruction and Rural Development) 90 Students - 05 Staff

2 Bharat Swachhata Abhiyan 2-Oct,2019 ? Celebration Mahatma Gandhi Jayanti with rally ? Shapat vidhi environment cleanliness with Teacher, Student and People (Control Physical Illness) All Students And all faculty

3- Health Awareness 04-02-2020 ? Eye Checkup Camp 05-02-2020? Health Check up Camp 06-02-2020? Blood Donation Camp (Sound health) All students , Faculty and Citizens

4- Environment Related programme 22-03- 2020 ? Tree plantation ? (Environment Protection) 105 NSS Volunteers ,6 Staff members

| File Description | Document |
|--|-------------------------------|
| Link for details of activities that inculcate values necessary to render students in to responsible citizens | View Document |
| Link for any other relevant information | View Document |

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims | View Document |
| Code of ethics policy document | View Document |

7.1.11 Institution celebrates / organizes national and international commemorative days, events and

festivals (within 500 words).

Response:

We, as a traditional cultural celebration of the activities, organize different programmes: Yoga Day is celebrated on 21 st June in our college, in this celebration, our students, all the college staff participated and thus our rich culture of India is shown by our college. Habit of disciplined exercise is also maintained through such activities.

Constitution Day is also celebrated for inculcating upon the minds of the students and increasing the importance of the day. We read the Preamble of Constitution in the Library.

Mahatma Gandhi Jayanti is celebrated very simply at our college level. College cleanliness activity is there on this occasion. We read the The Promise Note as oath for maintaining the cleanliness in the college premises.

We celebrate World Mental Health for awareness the mental as well as physical health in the society. We have organized the Workshop in 2018-2019 on Management of Mental Health Problem in Person with Intellectual Disabilities in our college. We have also organized The Workshop on Suicide Prevention on 10 th Oct 2019.

On 3rd January, our college celebrate Savitribai Fule Jayanti. On 5th September, there is celebration of Teacher Day and on this occasion our students run the college on this day as Swayyam-Anooshasan. Republic Day and Independence Day are celebrated in a very simple way.

Since 2016-2017 to 2019-2020...

- 1) Celebration Constitution Day - 26 November
- 2) YOGA INTERNATIONAL day 21 JUNE
- 3) Dr AMBEDKAR JAYANTI 14 APRIL
- 4) MAHATMA GANDHI JAYANTI 2 October
- 5) WORLD MENTAL HEALTH DAY 10 October
- 6) Savitribai Fule Jayanti - 3rd January
- 7) Teacher Day - 5th September
- 8) Republic Day- 26th January
- 9) Independence Day - 15th August

| File Description | Document |
|---|-------------------------------|
| Link for any other relevant information | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

2016-2017

Best Practice No. 1 Students Mentoring System

Under the Best Practice Model for students, Students Mentoring System was initiated for them. They were given the exact information of how and what to do for their personal and academic enhancement of skills and abilities. Students were selected considering their interest, job condition and family background. Of the total students, 65% of students are from rural background and they are from the poor strata of the society with meagre earning and resources. They are engrossed with their own problems resulting in their several social ordeals including accommodation, purchase of new books, money for living and college fees and several other. It has been noticed that they need a guidance and support to get a line of choice and progress to overcome their hurdles. It is observed that if they are understood, they will open their hearts and mind to share their aspirations and difficulties. With this college initiated this activity in the academic year 2016-17 for UG and PG students. Each teacher mentor was allotted equal number of mentees(students) and the plan was successfully executed with mentors' observations, findings, interaction and action plan to bring them from unnoticed to noticed and surprisingly, the results were remarkable not only for the students who joined this scheme but for the faculty who noticed a different ball game and learnt a lesson that mere classroom teaching will not help them cope with the situation as this proves passive, but reaching to them will help them boost their morale and develop their positivity.

Sharing is caring!

Objectives: -

? To develop interest in social work. ? To develop academic achievement and healthy teacher-student relationship. ? To develop teaching-learning process and maintain student attendance in class. ? To plan and organize student progression activities through various committee. ? To develop understanding for identification of needs and problems of the students. ? To solve students' residential problem, field work problem, teaching and notes. ? To develop future plan with related guidance. ? To develop participation in any activity. ? To create awareness regarding Prevention for Sexual Harassment. ? Student's personal inquiry. ? To give personal counseling and educational counseling for holistic development of students

The Process -

Mentee: Mentor Ratio 300 students / 15 faculty = ratio-1:20

? Mentoring is a support service available to all students in this college. Our students are grouped and assigned to the care of class teachers and senior faculty for mentoring. A mentor is an adviser, role model and friend who maintains a personal developmental relationship with the mentee. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development. Through commitment in a caring way, taking part in the learning process and by taking the path with learner, the mentor helps the mentee to develop the whole person, to expand and realize potentialities. Mentoring is the foundation of a lasting professional network. Mentoring enables mentees to gain invaluable insight beyond their own education and experience and gives them the edge with support and guidance. Having gained an insiders perspective and clear understanding of career options, the mentor introduces mentees to diverse perspectives, experience and resources. Though mentoring began in this college in an informal way in order to monitor class work, attendance, assignments, career prospects and career objectives, now mentoring is conducted on a streamlined regular and ongoing process: inspiring encouraging and supporting mentees, thus contributing to their professional and personal development. For mentoring to be truly supportive, the mentor maintains the antecedents and bio-data of the mentee. Meeting with stakeholders are conducted to discuss the plan and success of the scheme.

? Number of students enrolled in the institution year-2016-2017- **240/17**

Number of fulltime teachers- 15+1 (Librarian) + 1 (Principal) =17

? In the Orientation programme based on Mentoring scheme, awareness is created among the participants informing them about the scheme. Students are divided proportionately to each faculty and their meeting is conducted in each month. In the staff meeting, a detail plan of scheme's effectiveness is discussed. Students are motivated and instructed about the interclass and intercollegiate competitions and other college level activities including N.S.S activities and projects. The goal is set to guide them to develop their all-round personality, to invite their allmost satisfaction and get their feedback analyzed and recorded.

? The alumni are invited in the orientation, seminars, and workshops conducted in the college to interact with the new learners. Also, they prove to be assets for the institution when they help the new students with their academic activities and other cultural activities such as preparing for the inter-college competitions, etc

? Mentoring and Counseling students on their personal & academic problems is regular and continuous activity of the college.

? Mentoring and Counseling students on their personal & academic problems is routine feature.

? Students participation in planning activities like study tour, village camp, annual social gathering and other college activities is encouraged giving maximum scope forre ativity and innovations and leadership.

? Students are motivated to use websites particularly for research and also for preparing their presentation in the class.

Evidence of Success :

1 University Examination 60% Above - 45%

2. Cultural events Participation - 70%
3. Improve Study Habit - Yes
4. Publication (Yeshwant College Magazine) - Yes
- 5 Research Activity (Dissertation) - Yes
- 6 Internet use - Yes 10 Writing skill - Yes
- 7 Increased Knowledge - Yes
- 8 Presentation skill - Yes
- 9 Reading - Yes
- 10 Quality work at field work - Yes
- 11 Students problem satisfaction - Yes
- 12 Participate in college activity - Yes
- 13 Personality development -Yes
- 14 Counseling and carrier guidance cell -15% Students Visit
- 15 Join good profession - Yes
- 16 Work Satisfaction - Yes
- 17 Mental Health - Good
- 18 Number of Book Issue in library - 1,800 Yearly

Resources Required

• Teacher responsibility. • Teacher creativity and contribution. • Group work responsibility and Monthly Teacher Meeting. • Carrier Guidance & counseling cell. • Teacher-Student relationship establishment. • Student responsibility for academic achievement. • Library contribution, Principle contribution, Non-teaching contribution. • Online guidance and provide information. • Teaching-learning innovations. • Stake holder's contribution. • Parents initiative and contribution. • Need of money- To organized programme on academic improvement, personality development, social skill development.

Best Practice No. 2 ICT

The Context... Our college should be known to be a technological powerhouse. So the college students are well advanced and innovative in ICT. In reality, our college has been trying the application of technologies in education for the students by providing them computers and related materials. What we see the scenario of the major university especially in higher education, apathy of students towards their study prevails and university teacher continue. Ignoring such attitude of students, ICT, the student centered learning, is actually used to perpetuate the teacher Centered teaching also. The teacher and student have tried to perceive the innovations in the technology for social work study. In social work colleges, 60% of the classes are lecture based and 40% of are practical. Opinions and comments of students in the field and in group work matters a lot for the college development. So in this case ICT helps such students to express themselves and gain knowledge easily. The use of ICT is encouraged to overcome limitations related to time and distance in education. Our institution seeks to achieve the appropriate use of ICT by the students as well as the teachers. We see transformation of teaching and learning through the use of ITC in our institution, in our departments, and in the faculty. Objectives: ? Develop confidence among students for ICT ? Prepare the material of ICT for teaching. ? Prepare a well ICT material for students ? Prepare a lower level to improved level ICT methods ? Give some basics to handle the ICT as most of the students are from country side.

The process

- Preparation of teaching-plan and teaching-learning material.
- The academic planning committee of college allot theory, social work practicum, research and camps and tours.
- The teaches encourage themselves for using ICT in classes.
- Power point presentations, self learning material are uploaded the sites and WhatsApp group.
- All use computer, Laptop, and LCD projector in class rooms.
- The academic performance of the students as well as the teachers is enhanced because of ICT.
- The academic planning committee of college allotment theory, social work practicum and research.
- Preparation of teaching plan and teaching material.
- The teachers are trained and motivated to use and experiment the use of ICT in their daily teaching sessions
- Many of the teachers prepare support material with help of computers and use them during classroom practice teaching
- The teaching material prepared such as Power Point

Obstacles faced / Problems encountered ? Lack of awareness and interest among some students regarding modern technology. ? Inadequacy of funds ? In the beginning student's participation and support was not much encouraging. ? Inadequate cooperation among the students. ? Evaluation of this practice of integrating ICT in teaching/training is not done through any formal evaluation technique

Resources ? Financial resources for providing training to staff and technology deployment are generated by the institution. ? Financial grants are received by UGC under the plan grants for equipment purchase and library resources. Most of the library grants are used for purchase of digital resources. However, much has to be invested in improving the bandwidth, as the present bandwidth is not sufficient for the institution. ? Faculty development programmes are organized from time to time. Training and workshops by experts from specialized institutions. ? Computer lab. Problems/hurdles ? Needs lots of additional efforts and time beyond the regular schedule to achieve the objectives. ? Availability of electricity and the required technology is also a problem particularly in college ? Some teacher educators also lack interest in ICT integration and need motivation ? Due to compact schedule students got less time to adjust in the program.

Evidence of Success

Teachers learn using motion picture, animation, simulation training which helped teachers to give model presentation. If the teacher is highly equipped with technology, the student will also be equipped with technology. It removes the traditional method of teaching and prepare teacher to apply modern method of teaching facilitate better communication between the learners thereby promoting greater social

understanding and harmony; and, to ensure equity between all learners by providing appropriate qualitative and quantitative opportunities to overcome social and learning disadvantages. The student got an opportunity to learn about international funding organization projects and their strategies of implementation ICT helps the teacher to update the new knowledge, skills to use the new digital tools and resources.

2017-2018

Best Practice No. 1 Students Mentoring System

? Number of students enrolled in the institution year-2017-2018- **272/17**

Number of fulltime teachers- 15+1 (Librarian) + 1 (Principal) =17

Evidence of Success

- 1 University Exam Above 60% - 48%
2. Cultural events Participation - 70 %
3. Improve Study Habit - Yes 4. Publication (Yashwant Magazine) - Yes
- 8 Research Activity(Dissertation) -Yes
- 9 Internet use - 60 %
- 10 Writing skill -Yes
- 11 Increased Knowledge - Yes
- 12 Presentation skill -Yes
- 13 Reading - Yes
- 14 Quality work at field work - Yes
- 15 Students problem satisfaction - Yes
- 16 Participate in college activity - 70 %
- 17 Personality development - Yes
- 18 Counseling and carrier guidance cell - 20 % Students Visit
- 19 Join good profession -Yes
- 20 Work Satisfaction -Yes

21 Mental Health - Good

22 Number of Book Issue in library - 2,200

Best Practice No. 2 ICT

Evidence of Success

Teachers learn using motion picture, animation, simulation training which helped teachers to give model presentation. If the teacher is highly equipped with technology, the student will also be equipped with technology. It removes the traditional method of teaching and prepare teacher to apply modern method of teaching facilitate better communication between the learners thereby promoting greater social understanding and harmony; and, to ensure equity between all learners by providing appropriate qualitative and quantitative opportunities to overcome social and learning disadvantages. The student got an opportunity to learn about international funding organization projects and their strategies of implementation ICT helps the teacher to update the new knowledge, skills to use the new digital tools and resources

2018-2019

Best Practice No. 1 Students Mentoring System

? Number of students enrolled in the institution year-2017-2018- **252/17**

Number of fulltime teachers- 15+1 (Librarian) + 1 (Principal) =17

Evidence of Success

1 University Exam Above 60% - 52%

2. Cultural events Participation - 75 %

3. Improve Study Habit - Yes

4. Publication(Yashwant College Magazine) - Yes

8 Research Activity(Dissertation) - Yes

9 Internet use - 65 %

10 Writing skill - Yes

11 Increased Knowledge - Yes

12 Presentation skill - Yes

13 Reading - Yes

- 14 Quality work at field work - Yes
- 15 Students problem satisfaction - Yes
- 16 Participate in college activity - 77 %
- 17 Personality development - Yes
- 18 Counseling and carrier guidance cell - 25 % Students Visit
- 19 Join good profession - Yes
- 20 Work Satisfaction - Yes
- 21 Mental Health - Good
- 22 Number of Book Issue in library - 2,500

Best Practice No. 2 ICT

Evidence of Success

Teachers learn using motion picture, animation, simulation training which helped teachers to give model presentation. If the teacher is highly equipped with technology, the student will also be equipped with technology. It removes the traditional method of teaching and prepare teacher to apply modern method of teaching facilitate better communication between the learners thereby promoting greater social understanding and harmony; and, to ensure equity between all learners by providing appropriate qualitative and quantitative opportunities to overcome social and learning disadvantages. The student got an opportunity to learn about international funding organization projects and their strategies of implementation ICT helps the teacher to update the new knowledge, skills to use the new digital tools and resources.

2019-2020

Best Practice No. 1 Students Mentoring System

? Number of students enrolled in the institution year-2018-2019 - **241/17**

Number of fulltime teachers- 15+1 (Librarian) + 1 (Principal) =17

Evidence of Success

- 1 University Exam Above 60% - 55%
- 2. Cultural events Participation - 78 %
- 3. Improve Study Habit - Yes

4. Publication(Yashwant College Magazine) - Yes
- 8 Research Activity (Dissertation) - Yes
- 9 Internet use - 70 %
- 10 Writing skill - Yes
- 11 Increased Knowledge -Yes
- 12 Presentation skill - Yes
- 13 Reading - Yes
- 14 Quality work at field work - Yes
- 15 Students problem satisfaction - Yes
- 16 Participate in college activity - 75 %
- 17 Personality development - Yes
- 18 Counseling and carrier guidance cell - 28 % Students Visit
- 19 Join good profession - Yes
- 20 Work Satisfaction - Yes
- 21 Mental Health - Good
- 22 Number of Book Issue in library - 2,800

Best Practice No. 2 ICT

Evidence of Success

Teachers learn using motion picture, animation, simulation training which helped teachers to give model presentation. If the teacher is highly equipped with technology, the student will also be equipped with technology. It removes the traditional method of teaching and prepare teacher to apply modern method of teaching facilitate better communication between the learners thereby promoting greater social understanding and harmony; and, to ensure equity between all learners by providing appropriate qualitative and quantitative opportunities to overcome social and learning disadvantages. The student got an opportunity to learn about international funding organization projects and their strategies of implementation ICT helps the teacher to update the new knowledge, skills to use the new digital tools and resources

| File Description | Document |
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| Link for Best practices in the Institutional web site | View Document |

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our college, first of all, has all the faculties with the degree of Doctor of Philosophy. Our Principal is a member of BOS in RTMNU, Nagpur. College has two Gramgitacharya, a well-known reputed Degree for excellence in society for the society. Gandhi thought, Tukadoji thought, and the like exams are organized by our college. Activity as Nirmalya Visarjan in different festivals, Rotary Club activities like plantation, legal literacy club social awareness programs are all run throughout the year in the college. Our college organizes different activities for social awareness in the society particularly in the rural area for uplifting their way of thinking such as we play Street-Play, we take Camps as NSS Camp and Village Camp in villages. There we survey the people for social awareness as Vyasamukti programmes. We have a faculty from JNU since 2009. Most of our faculties are Research Superwisers in our University and some of them are in various Universities. Our college Library Assistant, Mrs. Mangala Hatulkar, is a well-known vocal artist at Nagpur city. Mrs. Manjusha Zade, Professional Library Assistant, has just passed SET in Library Science. Dr. Sanjiv Danner, a Watchman of our college, has been awarded Ph D in the subject, Social Work in 2018. Our college Registrar, Dr Sudhakar Thote, is Research Superwiser in our University. Our college Office Superintendent, Mr Shankar Jibhkate, has just submitted the thesis of Ph D. Our college is situated at rural area for igniting the surrounding there. We have apron for the students with the lunique logo. We have two-day field work in the community and four day theory lectures.

| File Description | Document |
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| Link for appropriate web in the Institutional website | View Document |

5. CONCLUSION

Additional Information :

PHYSICAL INFRASTRUCTURE

Development of infrastructure: The College proposes to initiate the following infrastructure development works on a priority basis in the coming years –

1. The college is planning the construction of residential quarter complex for the employees.
2. Girls' common rooms will be equipped with modern facilities.

Plan for quality improvement: The Academic Committee will suggest innovative measures to make teaching and learning process more effective.

1. The college will be computerized with one central server in the computer lab.
2. The library will be equipped with all modern amenities.
3. Psychological Lab.

Extension Activities: The College proposes to vigorously carry on extension activities in such spheres as drive against illiteracy, creating awareness on health and hygiene, environmental awareness, socio-economic surveys, entrepreneurship developments.

1. Action research Projects.
2. Counseling of the AIDS Adult (Parents)
3. Adoption of the Rural Village and Slum Community
4. Guidance centre of the UPSC/MPSC and other competitive examination of the state level.
5. Counseling Centre for Drug Addiction.
6. Day-Care Centre (Crèche)
7. Legal Literacy and Woman Cell
8. Nutrition and Immunization

Collaboration with institutions/NGOs: The College will endeavor to make sincere efforts in the direction of building up collaboration with other Institutes and different NGOs for the purpose of exchanging expertise in different fields.

Mobilization of Fund:

It is needless to say that the accomplishment of all what has been proposed for future expansion both in the academic and infrastructural front, the requirement of adequate and sufficient fund cannot be denied. Keeping in view the existing resource of the college, there is little scope for mobilization of fund. However, various sources for the same have been given priority. Some of them are:

1. Donors both individual and organizations.
2. Peoples Representatives (MLA/MP etc.)
3. By engaging Alumni in various productive activities in and outside the college.
4. The college will try to attain the U.G.C. Grants and State Govt. Grants.

Resource Mobilization Plan: The College is fully aware of the fact that dearth of resources is principal deterrent in the way of the college development.

1. By introducing more career oriented courses
2. Involvement of the Alumni Association in development works.

Concluding Remarks :

We at Purushottam Thote College of Social Work believe that to stand out in the rat-race for survival in the modern day world, one need to have the right attitude and the proper training and guidance. One must learn to face the competitive world in a smart way from an early period. For that a student is required to supplement his / her formal education with some professional, need based, career-oriented exposures. With this conviction the college plans to introduce several self financing and non-formal courses of study in the next decade keeping in view their viability and utility. Among other academic plans, the college will form an internal Control Cell to ensure quality in academics. Research activities will be intensified and encouraged among the teachers of the college. Internet service will be made more accessible.

Location and surrounding Environment: The College is located in a semi-urban area. The college is surrounded by new unauthorized colonies and villages inhabited by people belonging to farming castes. The atmosphere of the college area is really commendable for teaching learning.