YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution Purushottam Thote College of Social Work, Nagpur

- Name of the Head of the institution Dr. Purushottam Thote

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 0712-2700485/2700491

- Mobile no +919422123312

- Registered e-mail pthotecswn@gmail.com

- Alternate e-mail pthotecswniqac@gmail.com

- Address Purushottam Thote College of Social Work, Narsala Road, Nagpur-440034

- City/Town Nagpur

- State/UT Maharashtra

- Pin Code 440034

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur**

- Name of the IQAC Coordinator   **Dr. Subhash Jadhao**

- Phone No.   **+ 918485861178**

- Alternate phone No.   **+919422123312**

- Mobile   **+919637858684**

- IQAC e-mail address   **pthotecswniqac@gmail.com**

- Alternate Email address   **pthotecswn@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://pthotecollegesw.ac.in/aqar/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://pthotecollegesw.ac.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.59**	**2010**	**28/03/2010**	**27/03/2015**
Cycle 2	**B++**	**2.76**	**2016**	**16/09/2016**	**15/09/2021**
Cycle 3	**B**	**2.28**	**2022**	**28/02/2022**	**27/02/2027**

6.Date of Establishment of IQAC   **30/03/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Social Justice And Special Assistance,	**Salary**	**Government of Maharashtra**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`• Reviewed learning process and encouraged participatory learning. • Encouraged us of ICT for improving class room teaching and professional development. • Improved Social Work practicum skill in student. • Skill lab conference and seminar arrange by the institution. • Mentoring`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• **Academic Calendar for the year 2021-22**	• **The academic calendar is uploaded on website**
• **Various activities arranged in field work practicum**	• **Many community level programmes are organized regularly on the theme of legal literacy, family life, education, personality development, tree plantation**
• **Students are encouraged for ICT programme usage**	**The teaching material prepared such as Power Point Obstacles faced / Problems encountered Lack of awareness and interest among some students regarding modern technology**
• **Annual report and SSR is prepared.**	• **Annual report and SSR is prepared for assessment.**

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	**21/11/2022**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Purushottam Thote College of Social Work, Nagpur
• Name of the Head of the institution	Dr. Purushottam Thote
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0712-2700485/2700491
• Mobile no	+919422123312
• Registered e-mail	pthotecswn@gmail.com
• Alternate e-mail	pthotecswniqac@gmail.com
• Address	Purushottam Thote College of Social Work, Narsala Road, Nagpur-440034
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440034
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

• Name of the IQAC Coordinator	**Dr. Subhash Jadhao**
• Phone No.	**+ 918485861178**
• Alternate phone No.	**+919422123312**
• Mobile	**+919637858684**
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

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• Revieved learning process and encouraged participatory learning. • Encouraged us of ICT for improving class room teaching and professional development. • Improved Social Work practicum skill in student. • Skill lab conference and seminar arrange by the institution. • Mentoring

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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	**21/11/2022**

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	**17/02/2022**

15. Multidisciplinary / interdisciplinary

As per National Educational Policy 2020, the College is preparing to have more of multi-disciplinary subjects, as it tries to identify the programme learning outcome along with courses learning outcome that defines the specific knowledge, skills, attitudes and values. The college is planning to integrate courses in the next year..

16.Academic bank of credits (ABC):

Regarding implementation of Academic Bank Credits, the institution has to wait for the university's academic council to give a green signal. Pedagogical approach of the institution is student centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate students learning outcome.

17.Skill development:

Vision of the college is promoting Value-Based Quality Education, the college celebrates National festivals like Independence Day, Republic Day and observing various programmes like World Aids Day, Environment Day, etc. Mentoring students is practiced to enable students to explore future employment and self employment pathways after graduation and post graduation. The College plan is to provide skill base courses in order to eliminate dropout to promote skill development. Proposal is put to collaborate faculties from social work institutions to provide skill base courses i. e. skills and trainings.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers various Indian languages like Marathi and Hindi subjects in degree courses. Preservation and promoting of languages is one of the targets of the College in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College prepares students to acquire positive attitude and other qualities which will lead to a successful life. To understand, examine, appraise and develop responsibility and sensitive citizenship is one of the programme outcomes of the students. By organizing the seminars, workshops, fieldwork conferences, college is continuing the developement of the students.

20.Distance education/online education:

College will offer skill course through ODL mode in due course of time as college have already taken classes online in the Covid- pandemic period in 2020-21. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown like

Google Classroom, Zoom, Google Meet, using videos as teaching and learning aids, assignment and revision as well as the assessments have been conducted which are some of the institutional efforts towards blended learning. As the College is preparing for the implementation of NEP, 2020 as per university direction.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**254**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**142**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**90**

File Description	Documents
Data Template	View File

3.Academic

3.1	**16**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

Number of sanctioned posts during the year

0

File Description	Documents
Data Template	View File

4.Institution

4.1

Total number of Classrooms and Seminar halls

7

4.2

Total expenditure excluding salary during the year (INR in lakhs)

9.1318

4.3

Total number of computers on campus for academic purposes

10

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of the academic year and the Faculty members contributein preparation of academic calendar. Distribution of workload and preparation of timetable aredone in advance. Every teacher receives individual timetable with exam schedules. All specializations are involved in scheduling academic, co-curricular and extracurricular events to enrichlearning process. Allcommittee activities are uploaded online to facilitate documentation. This process is smoothly handled by activity report committee and website committee.Teachers record daily activities.Teachers also retain syllabus completion cards assuring100% syllabus covered.Principal isChairperson of BOS, RTMNU, Nagpur. faculty members are

papersetter and moderators too. Institution encourageteachers to attend syllabus revision workshops. Institution has Internal Academic Audit at end of every academic year which helps to ascertain that adequate and effective quality assurance mechanisms regarding curriculum planning and delivery are applied to ensure quality inputs and consequently quality outputs and suggest improvement measures wherever required. Feedback is solicited from students at the end of the semester on the relevance of the courses and Fieldwork practicum offered and suggestions are reviewed by teaching staff during Faculty Meetings held in April every year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[BSW https://nagpuruniversity.ac.in/writereaddata/fckimagefile/BSW%20Syllabus_compressed.pdf MSW https://nagpuruniversity.ac.in/writereaddata/fckimagefile/19%20MSW.pdf](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-Committees, substantially contributed to the curriculum development. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism: Academic calendar: • The college follows the Academic calendar Issued by the University and executes it rigorously. • The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.College encourages its teachers to attend meetings of various academic bodies like theboard of studies and academic councils. • Use of open display board for teachers& students to display their Articles. The institute contributes toeffective curriculum delivery and transactions are as given below: • On revisal of curriculum, workshops are conducted to update the teachers with the latest changes therein. • Library is enriched with relevant reference material like books, journals, and access to the internet. •Organized faculty development programme and training program by the institute from time to time. • Guest lectures are held for the students. • Extra classe sare arranged for the

students as a remedial measure.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/PDF-Academic-Calender-2021-22-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from curriculum delivery, integrates cross-cutting issues through various activities and programs which are as follows :- Purushottam Thote College of Social work has organized Gender equality program and workshop. A National Webinar on " GENDER SENSITIZATION : DEVELOPMENT ." was organized on 27 August 2021. Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. Its unique work culture, healthy traditions and ethos have led to enrolment of 68% women students and 49% women staff. Preamble Reading was organized on the occasion of constitution day. The birth anniversaries of great leaders were celebrated to students with their contribution to the society. The

plantation Trees are seen {Plantation Program} in the college Premises on the occasion of Samajik Saptah. Students collected Waste as it is called "Nirmallya Sankalan" On the Occasion of loard Ganesha Festival.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

184

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

194

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/1.-Feedback-all-in-one.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/1.-Feedback-all-in-one.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

194

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

186

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

• To Provide extra class by the teacher as well as counselling and personal interview for students and solving the problemunder the guidance of teacher for research and field work practicum. • Identification of slow learners and their special batch problem solving and counselling by the subject teacher. • Provide slow learner projector /computer/wi-fi /computer lab/skill lab/psychology test • Teachers coordinate with parents of slow learners so that their needs can be catered • Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personality development • Assignments are evaluated and suggestions for improvement are made • Some tutorial classes are taken as remedial sessions for slow learners. Slow learners are given more attention both inside and outside the class.. • Efforts are made to identify and nurture their skills and talents in order to bowser their confidence. • Library is open till 5.30 pm to provide a space for study as this may not be available in their homes. It has special facilities for divyang students, Steps taken for advance learners. • provide with reference to journals and advance study material. • Given recommendation letters to pursue internship in institutions of repute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
194	16

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

* Department or specialization activities like heritage walk field visit, one day field trip, study tour, industrial visit which one part of curriculum of social work study.

* Students are also involved in research activity under the guidance of faculty guide.

*Students are encouraged to participatein various co-curriculum activities organized collaborative institution.

*Group discussion on subject topic.

*Legal Awareness with the help of district legal service department, writing skill data analysis.

*Most of the student learning in field work practicum and working in research project/dissertation on the basis of social issues in specialization.

*Faculty and students which use OHP, Guest lecturer, laptop /projector, paper presentation.

*Students take greater responsibility for their learning and support each other's progress, so every student gets the skills he or she needs to succeed and contribute to society.

*Case -base instruction, problem-based learning, students are actively participated in placed at the core of learning process...

*Students to create knowledge and receiving information which faculty use teaching method for effective learning. Institution focuses on students for good social worker in the society..

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/2.3.1-Padagogies-1.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **ICT deals with the application of different electronic media in the Collection Starring and rapid access to information improving education in many ways. Use of Computers in education can be more efficient. It can provide better Learning Result and it can be made adaptive to individual learners.**

- **ICT helps for effective education learner, autonomy access and success for all students, organized system of education.**

- **Audio tools: - like what's app, google classroom,etc. are used by faculties of the institution. The tools depend mainly upon the student's access to different network availability.**

- **Xerox, printers are available in Administration for the students and Teachers.**

- ***Audio Lectures are created and sentwith students having Visualized and speaking / Teaching. such as Zoom, Cargile, You Tube. organized seminar and Conference by the initiative college.**

- **Teachers use social media platform like WhatsApp to contact with the students individually and collectively beyond the classroom for giving extra information and support to students.**

- **Faculty regularly consults and shares material from e-books, web pages You tube and other relevant resources.**

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File]()

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **College has transparent and continuous internal assessment system. 20% marks in each paper are awarded through internal assessment while the remaining 80% are awarded by University appointed examiners based on performance of students in semester-end examinations.**

- **The internal assessment is carried out through a mechanism specified by the RTM Nagpur University.**

- **5% of the marks are awarded based on attendance and are calculated as per university rules. A student needs to attend at least 75% of the classes to appear in the end semester examination.**

- **Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers. 10% marks are awarded based on assignments, presentations and projects.**

- **Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental orientation programme. It is also reiterated by teachers from time to time during regular classes.**

- **Continuous evaluation is incorporated into teaching plans.**

- **Each faculty to ensure take regular class tests, assignments, presentations etc. as a part of the initiative taken by the college for effective evaluation of the students.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/2.6.2-UG-PG-Students-Result-1-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An examination committee has been formed in the college. This includes all the coordinators, presidents, and members. Also, the college has made preparations for redressal of some complaints related to the examination. PG, UG Coordinator has been appointed for this. Along with this, a class teacher has been appointed for each class. And suggestion box is kept in college. Students can use this suggestion box or put their complaint in written form in this suggestion box if students have any complaints regarding examination. On the complaint received, all the members of examination committee PG & UG-coordinator, class teacher, principal discussall the complete records of the students which are checked. And from that his grievance is redressed. But till now no grievance is received in colleges regarding examination. Because the examination work in colleges is conducted in a very disciplined manner and it is done under all control so that no injustice is done to any student.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/5.3.2-Greviance-Redrassal-Cell-1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College has created ecosystem for learning beyond classroom and through numerous other co-curricular and extra-curricular activities. Teachers inculcate among students a quest for knowledge that lasts for a lifetime while simultaneously training them in the art of self-learning. We impart the attitude to keep learning,remain updated and readily adopt new developments in technology and in their subject matter.Students are taught to identify, formulate, and analyze real life problems, designand develop solutions and reach valid conclusions using basic principles of their subjects.Students are guided to responsibly interact with the planet, to maintain natural resources, work towards sustainable living and avoid jeopardizing the ability for future generations to meet their needs. Enhancing their communication skills allows them to exchange ideas, thoughts, knowledge, and information effectively in the language of their choice. Societal activities foster in students team spirit and brings their leadership qualities to thefore. Students learn to embrace plurality, respect others' views, mediate disagreements, and arrive at conclusions while maintaining professional and lifeethics. College instils among students' allegiance to constitutional values to mold them into an empathetic, informed citizen. We empower students to become future Social worker, teachers, entrepreneurs, counsellor, soldiers and administrators with motivation.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/2.6.2-UG-PG-Students-Result-1-1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

• Our college offers courses in Bachelor of Social Work (BSW) and Master of Social Work (MSW). Over the duration of their programmes, students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large.

• Internal Assessment and final -semester examination as direct assessment measures as per university guidelines, 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination.

• The University further stipulates that internal assessment be based on attendance (5%), class test (5%) and assignments or presentations (10%).

• Following these guidelines, the faculty evaluates students on a continuous basis, providing opportunities to students to improve their performance. Individual as well as group assignments are given to students for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.

• Viva-voce is a part of the process of evaluation in these courses.

• Results declared by the University at the end of each semester are thoroughly analyzed in academic. Results are also published in the annual report of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

90

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://www.mgncre.org/research.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution is Investing of resources in scientific research and innovation are important ways to facilitate sustainable

development of the society and ecosystem.

Our Institution has created an ecosystem for innovation and transfer of knowledge through the different activities of various committees/cells.

IQAC in order to instillresearch and creative thinking among the students organized Research Workshops, Faculty Development Programs, E- Learning Sessions for faculty members and students. The Cell has organized five Research Conferences at National and University Levels . The IQAC arranges national guest speakers to interact with our scholars and students' on research and innovation.

The purpose is to mentor students to develop their innovative skills. The centre organizes training programs, seminars and interactive sessions with successfully entrepreneur; innovative ideas competition to promote specialized knowledge in the fields of business, skills based small company.

The Research Committee organizes workshops on Research Methodology and Statistical analyses tools like SPSS and Advanced Excel to empower and encourage faculty members and students. Paper Presentations in various International and National conferences.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pthotecollegesw.ac.in/event-gallery/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://nagpur.university/PHDPortal/PHDCell/suplist
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	[View File]( )
List books and chapters edited volumes/ books published (Data Template)	[View File]( )

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College believes in holistic approach and development focused around quality education It's aims at sensitizing students towards social issues, problems and serving the community as a whole. Institution is committed to serve. They have shown great initiative both in active situations like cyclones, flood relief and passive ones like Swachcha Bharat Abhiyan, traffic safety, etc. The extension activities are:

Welfare:Rallies on Cancer Awareness, seminars on Drug Abuse and Eye Donation and awareness camp have been conducted.

Environment conscious:Waste Management, Swachh Bharat Abhiyan, Anti Plastic Drive, Save Electricity, Tree Plantation, Paper Bag making and Distribution in nearby Shops are some of the programs under this section.

Civic sense:The Student council with the city police have taken initiatives like "Wear Helmet, Save lives" rule.

Differently abled children:It is experiential learning for the students as they have spent time at various institutions like Disability Centre, Home for Aged and Handicapped, NMC and private Schools, Mukbadhir Vidyalaya.

Gender sensitization:The WS & DC and Equal Opportunity Cell focus on promoting gender equality by organizing programs and talks on issues related to women .

Youth and Senior citizens:

File Description	Documents
Paste link for additional information	https://pthotecollegesw.ac.in/event-gallery/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`00`

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`3`

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`161`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`00`

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`2`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College is equipped with infrastructural resources and well furnished maintains comfort that students and faculty to create an environment that caters tolearning and personal growth which ensure and continue learning environment, teachers are well aware and properly guide for using the projector in the classroom which help them to maintain in certain level curiosity amongst students and to keep class always open for curious minds and students to have clear and better understanding due to use of these resources. All classrooms are furnished to maintain comfort for studying and learning. Faculties and professors have separate cabins, space and comfortable chair for their work and are provided with adequate resources which keep them motivated. College has OHP projectors in each classroom and along with these projectors greenboard and more educational tools are available. college computer has access to high speed internet of 60 MBPS as well as optic fiber connections are laid down in the building provided by BSNL. College Library and Computer lab is up to date with the technology to provide the best for the students and the faculty. The college has basic supplies of safe drinking water and power generators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/4.1.1-CLASSROOM.pdf https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/Institutional-Infra.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

CULTURAL ACTIVITIES: Many cultural activities are held in the college with good facilities as an auditorium (species) with good sound system, podium, among stage (dias), Chairs for audience which are facilitated by the college to the students.

SPORTS/ GAMES: College has sports kit for the students, it has Football, Volleyball, Bat, Stumps, Balls, etc. These are all for students. They utilize the sports facility. In "indoor games" the college has Chess, etc. The most importantly is, college has a director of physical education for the sake of interested students.

YOGA: In every year on 21st June "Yoga International Day" we do yoga with students. For that college has a long screen mat for sitting and exercising Yogasanas and a specioues hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/5.3.3-Sport-Committee.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/4.1.1-CLASSROOM.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.13134

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library software name is Libman. It is very useful. Current ILMS [LIBMAN SOFTWARE] VERSION. The library is working from 10 am to 5 pm. The library has huge collection of books, journals. Library OPAC {ONLINE PUBLIC ACCESS CATALOGUE} can be accessed through the internet. The Library is also equipped with educational Audio and video cassettes, back volumes, project reports/ Ph D thesis, etc. New arraivals are available in the library. Library conducts orientation programme regularly provided with new students. Library has provided many services. Library conducts library activities, programme every year:;

1] Ranganathan jayanti: 12 August

2] A P J abdul Kalam: 15 October

3]Sub hash Chandra Bose Jainti:23 January

College celebrated all the above activities in our library. All the research projects are available in the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/4.2.1-Mastersoft-ERP.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is equipped with branded PC's adequately supported by 60MBPS leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN/Wi-Fi. Computer Lab is connected to internet which helps students and Faculty to carry out their academic and other work. Lab assistants are available to support students and faculty. College has high speed router for Wi-Fi, there is Syrotech (G/EPnoc router and D-lingrouter). Many computers are available in college for students with all resources such as printing facility and internet facility available in all of them. The college has BSNL fiber connectivity up to 60MBPS.This broadband has connected with the computers in college to internet so that college can provide the latest technology education to the student whenever they want. The college is equipped with CCTVs. The maintenance of all the other equipped services is done from time to time for example for photocopy machine and scanning machine, they are checked and replaced if needed from quarterly basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/Library-Computer-lab.pdf

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LIBRARY: The requirement and list of books are taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. The proper account of visitors (students & staff) on a daily basis is maintained. Accession register regularly

maintained. Book arrangement in library is maintained subject wise. Library premises are kept neat and clean to ensure good surroundings.

SPORTS:Equipment gets faulty sports teacher submit proposal for maintenance .Preventive maintenance measures are taken in time. The sports items are provided to students for practicing for tournaments and the record is maintenance throughout.

COMPUTER: Computer lab established by college funds and more funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and non- repairable systems are disposed off.

CLASSROOMS:College has a building committee for maintenance and upkeep of infrastructure. They are well equipped with modern tools of cleaning such as mops gloves and vacuum cleaners. A complaint register is maintained in offices in which students as well as faculty can register their problems which are resolved within a set time frame.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/Library-Computer-lab.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

142

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/5.1.3-Computing-skills-programme.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:

Class Representatives: all classes have two students designated as class representatives. They are responsible for representing any issues related to academics/non-academics to concerned Class teachers. Director interacts with class representatives' at-least once during the semester.

Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in organization and management of events.

Placement Committees: student members are important components in placement activities. Student members are being involved for coordinating the activities during placement drives at campus.

Technical Events: student members are part of organizing committees for all the social work activities at department/institute level. Some of these activities include conferences, awareness programme, Group activity, quiz competitions, student club activities etc

File Description	Documents
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/Student-Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

127

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is in the process of getting registered. All graduating students become members. The association organizes an annual event and several academic programmes. Alumni with the required expertise and experience are invited to be examiners, resource persons, guest faculty, moderators, mentors, co-guides for research projects etc. The college has established a good network and the college administration and faculty continue to remain in touch with the alumnae. The alumnae members also periodically share their professional and entrepreneurial experiences with thestudents and parents. They form an important source of feedback during syllabus revision. They share their valuable experience and expertise with the students. Alumnae placed in positions of authority, recommend the college to potential employers and also support campus interviews. They also help the institute organize various visits, educational tours, internships in the respective industries.

File Description	Documents
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/5.4-ALUMNI-engagement.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Vision:

To be an institution of excellence in social work education, and
research, and create human resources with a sense of
responsiveness that continually responds to the changing social
realities through the development and application of knowledge,
and skills towards creating a democratic society that promotes and
protects the sustainable environment, the dignity, equality,
social justice and human rights for all by developing man power
for professional social work practice to strive for the creation
of a just and equal society which ensures freedom from all forms
of oppression and exploitation.


Mission:

To provide educational opportunities to all aspirant youth to
excellence in life by nurturing academic excellence, fostering
values, creating civic responsibility, inculcating environmental
concern and building global competencies in a dynamic environment.


Goals:

1) To provide outcomes based quality education and prepare social
work professionals with the knowledge, social values and skills
and positive attitude.


2) To Promote and facilitate collaborative and individual research
opportunities for faculty and students within the university,
college, and school environment.


3)To promote democracy, individuals dignity, respects diversity
and peace.


4)To cultivate an atmosphere of intellectual discipline that
facilitates faculty and student scholarship and research.
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5)To provide a platform that encourage young generation.

File Description	Documents
Paste link for additional information	https://pthotecollegesw.ac.in/vision-mission/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management of our college is observing the various functions. The management representatives are involved in the IQAC function. Our Local management committee is involved in teaching representative and non-teaching representatives. They are given guidelines and knowledge of student. Our management takes interest and participates in different activities. The management has taken meetings and given the direction for the various issues, and activities. Staff members take activities and participation in the planning as well as implementation of teaching and learning practice. The management is under the leadership which gives quality education that will be provided to the students. Student development and participation in social research and innovation as well as staff development and welfare Staff and student are to give community services and projects as well as outreach activities. College has internal Quality assurance cell (IQAC). They have given direction to the students and staff. Our management has provided Physical infrastructure. The management has brought big positive change. It is a frame work of the higher education.

File Description	Documents
Paste link for additional information	https://pthotecollegesw.ac.in/college-development-committee-cdc-2/ https://pthotecollegesw.ac.in/board-of-management/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Faculty members of our college are

participated in the BOS, RTMNU, Nagpur. Books of college faculties are included in syllabus of BSW and MSW.

Teaching and Learning: For teaching, college provides an innovative thing as the use of ICT which is compulsory in today's Education. For that the Faculties regularly use teaching aids, power point presentations, etc.

Examination and Evaluation: College has own examination committee for effective implementation for evaluation of students.

Research and Development: College organizes the orientation program for the BSW and MSW. For the guidance to do their entire research. College has reputed PhD. research center. Viva-voce of PhD. is conducted in center.

Library, ICT and Physical Infrastructure/ Instrumentation: College library is well equipped with books. Each classroom in the institution is with projector fitted. Computer lab facility is also available for student with Wi-Fi facility.

Human Resource Management: Appointment of the faculties is made as per the rules and regulations of UGC.

Industry Interaction/ Collaboration: As per the syllabus of social work, the field work practicum is essential part of education.

Admission of Student: College ensures publicity and transparency in the Admission procedure.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our management observes the various functions of college. The Institutional bodies have involved in the IQAC decision in our local management committee i.e. teaching representative, non-teaching are included in making polices and administration setup.

The purpose of management is to give good direction and knowledge of the student and teacher. Our management takes interest in activities and college development, the meeting is taken good interaction with other social work college. The college has various committees for the working and the administration as well as academic environment. The planning and organization of curriculum and extra curriculum activities are done by faculty members, non teaching staff and students.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://pthotecollegesw.ac.in/organisation-chart-organogram/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college provides welfare services to develop academic achievement and healthy support. The college gives the financial support for conferences and teaching learning process by the management. College is always supportive for various problems of the staff members. Principal of the college conducts the staff meeting to ensure communication and responsibility to the college.

To organize faculty development Program for teaching and non teaching staff.on soft skill training programme and professional development.

Principal of the college plays a key role in coherence and management of the institution. Safe Dirinking water for Teacher staff , Non-Teaching staff and student

File Description	Documents
Paste link for additional information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/6.3.2-Faculty-support-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Prushottam Thote college of social work teachers have good performance appraisal in orientation programme and Refresher course as well as they have Induction Programme and short term course. Teachers have innovative ideas for the teaching purposes

thus the students take care of their academic improvement and responsibilities academically.

Administrative staff can be improved by the training programmes. Online guidance and information about their work are also provided to them and thus their confidence level is increased. Non-teaching staff use computer, laptop and other Digital appliances. To develop academic achievement among the teachers, students, non-teaching staff and thus relationship is well maintained. All the teachers have done Ph D and most of them are with the NET, SET. Some of the non-teaching staff have Ph D.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducted internal and external financial audits regularly. Institution has some vision of the college and it regularly audits for the development of the student. The college provides ICT tools like Projector PC Laptop and Wi-Fi facility for the student and staff. As well as Libman software for the library. Institution conducts the internal audit by charter accounts and also yearly budget. (Admission fees, Examination Fees, etc.) And External Audit by the social justice department and RTMNU, Ngp.

Whatever the books in the library, finance department of the college caters the needs with proper budget. Firstly the finance department asks the budget for the books to the library and after getting permission by the Principal. Sports department also does the same process of finance. For ICT tools also,college does the same process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College collects fund in various ways for the students' development and welfare of students for which fund is available from many reputed organizations of the city as Department of Social Justice, RTMNU and tribal development office, Nagpur. To organize FDP for teaching and non-teaching staff gives administrative consoling by the administrative officer of the various Department. The funds are provided to the various courses as PGCDC Course, Research Course, etc. The funds are provided to the needy students by the college finance department. In the conferences, seminars, workshops, etc., college manages to utilize the funds. Principal and account of the college make the report of accountancy and it is audited by C. A.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College started IQAC in 2009 and it regularly conducts meeting at the college conference room for the development of students,

teachers and society. In it various programs there are organizations planet through the field work, study tour, NSS, which technology and other modern resources will be used and it became trend for the students. Similarly checking API scores of the teacher and preparation on AQAR and self study report. It is organizing seminars, conferences. As well as MOU with various social work colleges and other Arts, Commerce & Science colleges. Students' personal and academic enhancement of skills and abilities are like boost for them and these all are because of IQAC of the college. Feedback is also important for showing quality as quality assurance strategies and processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College had IQAC Cell which is established already. IQAC Cell experiments have learning process in which ICT for the students through the PC, laptop and Projector. The teacher tries to solve the problems, their studies and the problems faced by the students in the field work are explained and trained. Also faculty development programs are implemented under IQAC to FDP or education training preparation, teaching skills or they are sent to other colleges and universities. IQAC has Implement Programme of Swatch Bharat Abhiyan, Arogya Abhiyan and other social activities are implemented as well as educational trips and National Service Scheme programs for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Its unique work culture, healthy traditions and ethos have led to enrolment of 68% women students and 49% women staff. Annual Gender Sensitization program list- 2021-22

Sr. No.

Name of Event

Date

Participants

1

International Women's Day

8-03-21

80

2

Gender Sensitization: Women Development

27-08-2021

132

1. Safety and security-The institution provides all the possible types of safety and security to students irrespective of gender. It also provides safety by maintaining a record of all entries exists of visitors regularly at the entrance. All the premises are under CCTV surv
2. Counseling- In our institution, we have a Counselling Cell under the supervision of our faculty of psychology for the counselling to the students on issues like personal, social or psychological, emotional problems and difficulties.
3. c.Common Room – For girl student's separate common room facility is available in our institution.

File Description	Documents
Annual gender sensitization action plan	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/7.1.1-Gender-equality-program.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/7.1.1-Gender-equality-program.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]
Any other relevant information	[View File]

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

Solid waste includes biodegradable and non-biodegradable components. Non-biodegradable solid waste generated in the campus include, paper, plastics, paper cups, etc. Biodegradable waste includes food waste, vegetable peels, leaves etc. 'Use and throw' items used in the college campus are replaced by reusable items, steel glasses and plates. The solid waste management is practiceto safely dispose the waste generated at the campus by way of segregating the waste as organic waste, recyclable waste and inert waste and processing the waste thus segregated. The waste is generated by all sorts of routine activities carried out in the College. The waste segregated at each level and source. Under the supervision of office superintendent, the waste in each floor is collected at designated time intervals. The workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor. College has contacted authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at landfills authorized by the government.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File]

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our syllabus we teach Indian Constitution along with curriculum, additional communication and soft skills classes are conducted to make the students from different backgrounds communicate effectively.

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

Commemorative days like (1) Women's Day (2) Yoga Day (3) Cancer Day (4) AIDS day along with many regional festivals like Ganpati festival's Nirmalya sankalan activity, Navratri garba events are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are grievance redressal cell aims to social protection ensuring tolerance and harmony, reducing vulnerability, building human capital, empowering women and girls.

During national festivals and other events, eminent personalities are invited to emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

Institute has code of ethics for students, teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through syllabus, contents about constitution are always taught. College takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college continuously works upon to develop better citizens of the country. In this regard, the college, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. College ensures that the students participate very actively in all such activities. Faculty has organized various academic and co-curricular activities for the propagation of Fundamental Duties

and Rights of the Indian citizens. The students also have enthusiastically participated in various programs. College organizes the special program on the occasion of Sanvidhan Divas at 26th November every year. Also organizing various forms of legal aid and legal awareness programs to impart awareness of various issues. College organizes awareness program on the occasion of Rakhi Festival about awareness of Traffic Rules and Regulations. Lecture delivered by DSP, on self-defense/protect ourselves especially for girl students. College conducted awareness programs about communal harmony with the support of India Peace Center, Nagpur. Through Legal Literacy Cell, awareness spread in students about laws and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://pthotecollegesw.ac.in/event-gallery/
Any other relevant information	https://pthotecollegesw.ac.in/wp-content/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national and international commemorative days, events and various festivals for making students and faculties to participate. On the occasion of International Yoga Day at 21st June our faculties and students gathered together for Yoga. Increasing population is a major issue for India. Our students spread awareness for the control of population in their field work areas on the occasion of World Population Day on 11July. On 5th September students organized the program in our college. We celebrate Mahatma Gandhi Jayanti in college. Every year, our psychology department organizes the program on the occasion of World Mental Health Day. On 6th December,the death anniversary of Dr. Babasaheb Ambedkar, college organizes program. College organize awareness program on international day of Disabled Persons at 3rd December every year. College also organizes international women's Day, Dr. Babasaheb Ambedkar Jayanti, Vachan Prerna Divas Library Day, Mahatma Phule Jayanti, etc. Through such kind of activities, faculties try to inculcate the morality, awareness, inspiration and responsibilities towards nation in students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Students Mentoring::

The objectives of this practice are; To develop academic achievement and healthy teacher-student relationship and to plan and organize student progression. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development. Through commitment in a caring way, taking part in the learning process and by taking the

path with learner, the mentor helps the mentee to develop the whole person, to expand and realize potentialities. Mentoring enables mentees to gain invaluable insight beyond their own education and experience and gives them the edge with support and guidance.

ICT:

The academic performance of the students as well as the teachers is enhanced because of ICT. The teaching material prepared such as Power Point Obstacles faced / Problems encountered Lack of awareness and interest among some students regarding modern technology.Some teacher educators also lack interest in ICT integration and need motivation. Due to compact schedule students got less time to adjust in the program. It removes the traditional method of teaching and prepare teacher to apply modern method of teaching facilitate better communication between the learners thereby promoting greater social understanding; and, to ensure equity between all learners by providing appropriate opportunities.

File Description	Documents
Best practices in the Institutional website	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/7.2.1Best-practice-no-2-ICT-Meting-Report.pdf
Any other relevant information	https://pthotecollegesw.ac.in/wp-content/uploads/2023/02/7.2.1Best-practice-ICT-meeting-Report.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college, has all the faculties with the degree of Doctor of Philosophy. Our principal is a chairman of BOS in RTMNU, Nagpur. College has two Gramgitacharya, a well-known reputed Degree for excellence in society. Gandhi thought,Tukadoji thought, seven days E-Course on Dr. Babasaheb Ambedkar Thoughts organized by our college. Most of our faculties are Research Supervisors in our University and some of them are in the Universities also. Our college Library Assistant, Mrs. Mangala Hatulkar, is a well-known vocal artist at Nagpur city. Mrs. Manjusha Zade, Professional

Library Assistant, has just passed SET in Library Science. Dr. Sanjiv Danner, a Watchman of our college, has been awarded Ph D inSocial Work in 2018. Our college Registrar, Dr Sudhakar Thote, is Research Supervisor in our University. Our college Office Superintendent, Mr. Shankar Jibhkate, has just awarded the thesis of Ph D. We have apron for the students with the unique logo. We have two-day field work in the community and four-day theory lectures.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Plan of Action for the Next Academic Year 2022-23 are as follows:

- In the next academic year, we apply for NIRF ranking.
- In the new academic year, we motivate students to research on new, challenging and useful topics which help for the betterment of society.
- We organize various workshops and seminars, conferences for students.
- In the next academic year, we plan to organize sports competition.
- We organize cultural programs also.
- In the next academic year, we try to do Rain Water Harvesting for saving water.
- In the next academic year, we try to cluster MOUs for the examination.
- We promote students to participate in SWAYAM, MOOC courses